Welcome to SPHTM!

It is my pleasure to welcome you to the Tulane School of Public Health and Tropical Medicine. We are thrilled you have chosen Tulane to advance your study in public health. We know that you have choices, and we think you’ve made the right decision to join an innovative leader in public health, the first in the nation and a school that offers a practical, hands-on approach to public health where we encourage students to be innovative, collaborative, and service-minded.

This is clearly a monumental time to be in the field of public health. Never has the need for public health been so apparent. Of course, because of the COVID-19 pandemic, these are also unusual times to be a student. We would traditionally be greeting most of you in our “vertical campus” in the heart of New Orleans, rather than preparing you to participate in online classes. Rest assured our faculty are well prepared to deliver the same in-depth, cross-cutting coursework that we share in person, only in an online format. After all, we were the first school of public health to offer what was then known as “distance learning” more than 25 years ago, so we have a lot of experience in this area. You'll not only have your professors to rely on but a whole cadre of technical and student affairs personnel ready to make this the start of a wonderful academic experience.

I encourage you to make the most of this first semester. Get to know your professors, your classmates, and the wonderful staff we have here at the school. Check out the resources both the school and the university share like webinars, online fitness classes, and remote cultural experiences. When the time comes, we look forward to seeing you here in person. Roll wave.

Best regards,

Thomas LaVeist
Dean
My name is Nnenna Ukpaby, President of The School of Public Health and Tropical Medicine Student Government Association (SGA) for the 2021-2022 school year, and on behalf of my board and the current student body we welcome you!

Below is important information to get involved at school and how to keep in the loop throughout the semester while you get settled as a student in this wonderful city.

The SPHTM SGA is an organization that coordinates activities for students and voices their concerns by working alongside the administration and faculty. We work closely with the student organizations and host many events/activities throughout the year.

The SGA hosts general body meetings every month open to all students. The meetings are intended to help you express questions and concerns, get involved in activities and organizations, as well as to help us help you in your student experience here at Tulane. There are chair and ambassador positions open for the 2021-2022 school year that you can apply for.

More information about this will be given at orientation. Feel free to email us at sphtmsga@tulane.edu if you are interested and we will promptly give you more information.

Organizations

Part of the Tulane experience is being an involved member of our student body! You have the opportunity to become a part of one or more of our wonderful organizations here at SPHTM that may appeal to your area of interest or a topic you want to learn more about. A large aspect of working in public health is making valuable connections. Taking advantage of these opportunities and resources will help you succeed not only as a student, but as a public health professional going out into the field.

The SGA is at your service, and we work closely with the many student organizations that represent the diversity of our student body and various public health interests:

- Healthcare Management Student Leadership Association (HMSLA)
- SALUD for Latin American Communities (SALUD)
- Society for Young Black Public Health Professionals (The Society)
- Public Health Doctoral Students (PHDS)
- OneHealth Club Tulane
- Students for Sexual Health Equity (SSHE)

Stay In The Loop

I highly recommend you follow/join these social media & community pages below:

- Incoming and Current Tulane SPHTM Students
- Tulane Classifieds
- @Tulane_SGA
- @tulane_sphtm
- SPHTM SGA WaveSync: please request to join, stating your incoming class

Please follow our pages to stay up to date with all the latest activities/events! We post about academic events, networking events, parties and most importantly, free food!

Looking forward to getting to know you this fall!

Nnenna Ukpaby  
Student Government Association President  
Master of Public Health | Department of Health Policy & Management, 2022
<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 19</td>
<td>Last Day to Add to Waitlist</td>
</tr>
<tr>
<td>August 23</td>
<td>Public Health Dietetic Internship Begins (DI)</td>
</tr>
<tr>
<td>August 23</td>
<td>Public Health Fall Semester Begins (PH)</td>
</tr>
<tr>
<td>August 23</td>
<td>Public Health Period I Begins (PH1)</td>
</tr>
<tr>
<td>August 31</td>
<td>Last day for 100% refund or to add online classes for PH1 session</td>
</tr>
<tr>
<td>Sept 3</td>
<td>Last day for 100% refund or to add online classes for PH and DI Fall semester</td>
</tr>
<tr>
<td>Sept 6</td>
<td>Labor Day Holiday (University is closed)</td>
</tr>
<tr>
<td>Sept 7</td>
<td>Last day for 75% refund for PH1 session</td>
</tr>
<tr>
<td>Sept 10</td>
<td>Last day for 75% refund for PH and DI semesters</td>
</tr>
<tr>
<td>Sept 14</td>
<td>Last day for 50% refund for PH1 session</td>
</tr>
<tr>
<td>Sept 17</td>
<td>Last day for 50% refund or to drop without record for PH and DI semesters</td>
</tr>
<tr>
<td>Sept 21</td>
<td>Last day for 25% refund or to drop without record for PH1 session</td>
</tr>
<tr>
<td>Sept 24</td>
<td>Last day for 25% refund for PH and DI semesters</td>
</tr>
<tr>
<td>Oct 7-10</td>
<td>Fall Break</td>
</tr>
<tr>
<td>Oct 13</td>
<td>End date for PH1 session</td>
</tr>
<tr>
<td>Oct 14</td>
<td>Public Health Period II Begins (PH2)</td>
</tr>
<tr>
<td>Oct 15</td>
<td>Last day to submit notice of dissertation defense to Dean’s Office for Fall graduation</td>
</tr>
<tr>
<td>Oct 18</td>
<td>Last day to drop with “W” for PH. All drops after this date must receive a letter grade or a “WF.”</td>
</tr>
<tr>
<td>Oct 21</td>
<td>Last day for 100% refund or to add online classes for PH2 session</td>
</tr>
<tr>
<td>Oct 23-24</td>
<td>Designated make-up days (Only used in the event of University closure)</td>
</tr>
<tr>
<td>Oct 28</td>
<td>Last day for 75% refund for PH2 session</td>
</tr>
<tr>
<td>Oct 29</td>
<td>Last day to defend dissertation for Fall 2021 graduation</td>
</tr>
<tr>
<td>Nov 4</td>
<td>Last day for 50% refund for PH2 session</td>
</tr>
<tr>
<td>Nov 8</td>
<td>PRIORITY registration begins for Spring 2022 (All students: Watch for your designated date and time thru Gibson)</td>
</tr>
<tr>
<td>Nov 11</td>
<td>Last day for 25% refund for PH2</td>
</tr>
<tr>
<td>Nov 12</td>
<td>Last day to submit final dissertation for Fall 2021 graduation June 18 F</td>
</tr>
<tr>
<td>Nov 13-14</td>
<td>Designated make-up days (Only used in the event of University closure)</td>
</tr>
<tr>
<td>Nov 22-24</td>
<td>Thanksgiving Break (No classes; university open)</td>
</tr>
<tr>
<td>Nov 25-26</td>
<td>THANKSGIVING HOLIDAY (University closed)</td>
</tr>
<tr>
<td>Dec 10</td>
<td>Last day to submit Practicum Form E (APE) and Culmination Completion Form (ILE) to Office of Student Exp if graduating Dec 2021. Check with your department for earlier deadlines.</td>
</tr>
<tr>
<td>Dec 11-12</td>
<td>Study Period</td>
</tr>
<tr>
<td>Dec 13-18</td>
<td>Final Exam period</td>
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<tr>
<td>Dec 14</td>
<td>End date for PH and Ph2</td>
</tr>
<tr>
<td>Dec 29</td>
<td>End date for DI</td>
</tr>
<tr>
<td>Dec 31</td>
<td>Fall degrees conferred, posted to transcripts</td>
</tr>
</tbody>
</table>
Tidewater Directory

1st floor
- Allied Security & TUPD Desk
- Diboll Gallery & Auditorium
- Student Lounges, lockers & bike room
- Classroom (105) & Small Conference Room (104)
- Grab & Geaux

8th floor
- Mail Room (B02)
- Parking/Card Services (B03)
- Center for Applied Environmental Public Health (B00)

11th floor
- Office for Health Research
- Louisiana Osteoporosis Study

12th floor | Classrooms 1201-1220
- SGA Office (Room 1221)
- Study Rooms (1200, 1205, 1223)
- Computer Labs/Help Desk (1214-20)
- Financial Aid Office (1213)
- Career Studio (1227)
- Multipurpose Room (1225)

15th floor
- Center for Studies of Displaced Populations
- Prayer Room (1506)

16th floor
- Biostatistics and Data Science

17th floor
- Center for Cardiovascular Health
- Classroom (1708)

18th floor
- SPHTM Information Technology
- Study/Conference Room (1819) AKA “The Green Room”
- Classroom (1825)
- Interview Room (1831A) Contact jnonnana@tulane.edu to reserve

19th floor
- Health Policy and Management

20th floor
- Epidemiology

21st floor
- Environmental Health Sciences
- Center for Gulf Coast Environmental Health Research, Leadership, and Strategic Initiatives

22nd floor
- Social, Behavioral, and Population Sciences
- Center for Excellence in Maternal and Child Health
- International Health & Sustainable Development

23rd floor
- Tropical Medicine
- Center for Applied Malaria Research and Evaluation
- Center of Global Health Equity

24th floor
- SGA Office (Room 1221)
- Study Rooms (1200, 1205, 1223)
- Computer Labs/Help Desk (1214-20)
- Financial Aid Office (1213)
- Career Studio (1227)
- Multipurpose Room (1225)

Suites
- Suite 2400
  - Deans’ Offices
  - MD/MPH Program
  - Academic Affairs

- Suite 2417
  - Office of Enrollment Management & Admissions

- Suite 2425
  - Office of Research

- Suite 2460
  - Office of Student Experience
  - Global Scholars Program
  - Online Programs

Locations Not in the Tidewater Building

143 S. Liberty
- Mary Amelia Community Women’s Health Center
- Center for Applied Malaria Research and Evaluation
- Center for Global Health Equity

1430 Tulane Avenue
- Rudolph Matas Library of the Health Sciences
- Tulane Medical School
- Med School Cafeteria

204 Saratoga
- Deming Pavilion
## Contacts

All phone numbers use the 504 area code.

### Administration

<table>
<thead>
<tr>
<th>Office</th>
<th>TW</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office of Student Experience</td>
<td>2460</td>
<td>988-7111</td>
<td><a href="mailto:sphtmstudentexperience@tulane.edu">sphtmstudentexperience@tulane.edu</a></td>
</tr>
<tr>
<td>Office of Enrollment Mangement &amp; Admissions</td>
<td>2417</td>
<td>988-5388</td>
<td><a href="mailto:sphtmadmissions@tulane.edu">sphtmadmissions@tulane.edu</a></td>
</tr>
<tr>
<td>Career Services</td>
<td>1227</td>
<td>988-9872</td>
<td><a href="mailto:sphcareers@tulane.edu">sphcareers@tulane.edu</a></td>
</tr>
<tr>
<td>Dean's Office</td>
<td>2400</td>
<td>988-5397</td>
<td><a href="mailto:sphtmdo@tulane.edu">sphtmdo@tulane.edu</a></td>
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</table>

### Departments

<table>
<thead>
<tr>
<th>Department</th>
<th>TW</th>
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<th>Email</th>
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<tbody>
<tr>
<td>Epidemiology</td>
<td>2000</td>
<td>988-6809</td>
<td><a href="mailto:epi@tulane.edu">epi@tulane.edu</a></td>
</tr>
<tr>
<td>Biostatistics &amp; Data Science</td>
<td>1600</td>
<td>988-5164</td>
<td><a href="mailto:bios@tulane.edu">bios@tulane.edu</a></td>
</tr>
<tr>
<td>Environmental Health Sciences</td>
<td>2100</td>
<td>988-5374</td>
<td><a href="mailto:gehsinfo@tulane.edu">gehsinfo@tulane.edu</a></td>
</tr>
<tr>
<td>Health Policy &amp; Management</td>
<td>1900</td>
<td>988-5895</td>
<td><a href="mailto:hpm@tulane.edu">hpm@tulane.edu</a></td>
</tr>
<tr>
<td>International Health &amp; Sustainable Development</td>
<td>2210</td>
<td>988-6596</td>
<td><a href="mailto:ihsd@tulane.edu">ihsd@tulane.edu</a></td>
</tr>
<tr>
<td>Social, Behavioral, &amp; Population Sciences</td>
<td>2210</td>
<td>988-6596</td>
<td><a href="mailto:sbps@tulane.edu">sbps@tulane.edu</a></td>
</tr>
<tr>
<td>Tropical Medicine</td>
<td>2301</td>
<td>988-3558</td>
<td><a href="mailto:tropmed@tulane.edu">tropmed@tulane.edu</a></td>
</tr>
</tbody>
</table>

### Other Contacts

<table>
<thead>
<tr>
<th>Contact</th>
<th>TW</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alumni Association</td>
<td>2400</td>
<td>314-7372</td>
<td><a href="mailto:ntringal@tulane.edu">ntringal@tulane.edu</a></td>
</tr>
<tr>
<td>Deming Pavilion</td>
<td>204 Saratoga</td>
<td>988-6275</td>
<td><a href="mailto:deming@tulane.edu">deming@tulane.edu</a></td>
</tr>
<tr>
<td>Financial Aid</td>
<td>1213</td>
<td>988-6135</td>
<td><a href="mailto:hscfinaid@tulane.edu">hscfinaid@tulane.edu</a></td>
</tr>
<tr>
<td>Student Government Assn.</td>
<td>1221</td>
<td>988-7111</td>
<td><a href="mailto:sphtmsga@tulane.edu">sphtmsga@tulane.edu</a></td>
</tr>
<tr>
<td>Campus Health (Downtown)</td>
<td>127 Elks Place/Room 261</td>
<td>988-6929</td>
<td></td>
</tr>
</tbody>
</table>

### Campus Safety & Support

<table>
<thead>
<tr>
<th>Area</th>
<th>Phone</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Downtown Emergency</td>
<td>988-5555</td>
<td>Gold Zone (Shuttle)</td>
</tr>
<tr>
<td>Downtown Dispatch</td>
<td>988-5531</td>
<td>The Health Center Downtown</td>
</tr>
<tr>
<td>Uptown Emergency</td>
<td>865-5911</td>
<td>Sexual Aggression Peer Hotline &amp; Education (SAPHE)</td>
</tr>
<tr>
<td>Uptown Dispatch</td>
<td>865-5381</td>
<td>Office of Institutional Equity (Sexual Assault, Title IX)</td>
</tr>
<tr>
<td>New Orleans Police Dept.</td>
<td>821-2222</td>
<td>Victim Support Services</td>
</tr>
<tr>
<td>Non-Emergency</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Campus Health</td>
<td></td>
<td>Student Resources &amp; Support Services</td>
</tr>
<tr>
<td>The Counseling Center</td>
<td></td>
<td>Counseling and Psychological Services (CAPS)</td>
</tr>
<tr>
<td></td>
<td></td>
<td><a href="https://police.tulane.edu">police.tulane.edu</a></td>
</tr>
</tbody>
</table>
Resources and Services

The university and the School of Public Health and Tropical Medicine offer a lot of services and resources to help you navigate graduate school and the downtown campus area. You’ll learn about most of these resources in your new student orientation, and you can find them on the school’s website too. But this is a handy document if you want to start checking things out now.

Office of Student Experience
We are always interested in your student experience. All faculty and staff are here to help you. Also, as a central contact point you can always email sphtmstudentexperience@tulane.edu or call 504-988-7111.

Rudolph Matas Library
The health sciences library dates back to the founding of Tulane University in 1834 and is an essential resource for students, faculty, and staff.

SPHTM alumna Elaine R. Hicks, MS/LIS, MPH, MCHES is the dedicated public health librarian. Elaine, and the Matas staff, offer workshops throughout the semester on how to write for the health sciences, using citation management tools, how to perform literature reviews using PubMed, and many more topics that you’ll encounter on your graduate school journey. One-on-one or group project consultations on the above topics, or on other topics stated in your registration form, are also available. Set an appointment here: https://tulane.libcal.com/appointments/elaine

These events are publicized in the weekly emails, the elevators, on the monitors around Tidewater, and on the MATAS-L listserv.

Here are some links to start your library exploration.

- https://matas.tulane.edu/
- http://libguides.tulane.edu/ph

Accessibility Services
At the Goldman Center for Student Accessibility, we seek to eliminate barriers, advocate for inclusion, and ensure access for every member of our community. We stand by our mission, to recognize that a community rich in diversity acknowledges that great minds think differently.

Uptown Bookstore/Ordering Online
The Tulane University Bookstore offers a wide variety of books, gifts, and apparel. The uptown campus bookstore is located in the Lavin-Bernick Center for University Life. They are also your source for commencement regalia, invitations, and other graduation items. Students may also order textbooks online at tulane.bncollege.com or by calling (504) 865-5913. All apparel and textbooks order will ship free to downtown students.

Splash Card
Note: Before you can obtain your Tulane ID/Splashcard, you must be registered for classes and have your Tulane ID number available (this number can be found thru your Gibson by downloading an unofficial transcript showing your name and id number).

Your Tulane Splash Card is more than your university ID. It has many other uses that fall into three categories: identification card, method of payment, and building access. Click here to learn more about each of these categories. As a safety measure, your Tulane ID is required to be worn and visible; it is also required to enter all Tulane buildings. A complimentary lanyard is available in the SPHTM Office of Student Experience in the Tidewater building on the 24th floor, Suite 2460.

Card Services has two locations:
Downtown Tidewater Building
8th floor Room 803
Uptown Lavin-Bernick Center (LBC)
Suite 107
Email: splashcard@tulane.edu
Phone: 504/865-5441
Resources & Services Continued

Important Policies & Forms
Before classes start, review the Academic Standards Policy, sign and submit the Academic Honor Code to the office of academic affairs, and review either the master’s or doctoral handbook.

Code of Conduct Overview/Purpose
To prevent a class registration hold, be sure to sign the Pledge and Honor/Code of Conduct (COC) and submit to Susan Cantrell, Enrollment Manager, cantrell@tulane.edu.

Academic Standards Overview
Students must maintain a 3.0 GPA at SPHTM in order to graduate. Students who fail to maintain good academic standing will be placed on academic probation. Students will be placed on academic probation if they:

- Have an overall GPA of less than 3.0 after attempting at least 12 credit hours
- Receive a grade of C or lower in 2 courses in one semester
- Receive one grade of F in one semester.

See doctoral regulations in the academic handbook on the intranet for specific information relating to academic probation for doctoral degrees. You can find those at inside.sphtm.tulane.edu by logging in with your TU username and password.

The students section of Inside SPHTM hosts all the academic and administrative forms you may need during your time as a student.

Technology Services

Tulane Technology Services seeks to provide support to all Tulane faculty, staff, and students across all our campuses. Technology Services can assist students with questions and service requests over the phone at 504-988-8888 or via the web at https://it.tulane.edu/

Getting Started
Having the right technology is essential for your academic success! Tablets like Chromebooks or iPads can be helpful, but to take online classes and complete quizzes, you will need something with a little more power.

IT has put together a video about what computer requirements, software access, and more “need to know” technology information. View it here: https://sph.tulane.edu/it/orientation

Tulane E-mail
Your Tulane email account is the official means of correspondence from Tulane University and should be checked for important information including special announcements from faculty and SPHTM SGA.

SPHTM IT
The School of Public Health and Tropical Medicine operates a local technology support group in the Tidewater building. Located on the 18th floor, the SPHTM IT group can assist with wireless connectivity, software installation, and poster-printing. The office is open Mon-Fri 8:30am to 5:00pm. Assistance can also be requested via email using sphhelp@tulane.edu or over the phone by dialing 504-988-2685.

Tulane Learning Management System, CANVAS
Tulane University delivers digital class content to students via our Learning Management System CANVAS. Students can access their course content by visiting: https://tulane.instructure.com. A technology guide is available at https://guide.tulane.edu.

E-Academy
Technology Services provides an online storefront where numerous software choices are offered for free or at a substantial discount to students. Visit: https://tulane.onthehub.com

Technology Connection
Tulane provides a physical storefront where students can purchase Dell and Apple equipment with a discount. Students can also bring their personal laptops to the service desk located inside the store to get assistance with repairs and upgrades. The Technology Connection store is located on the first floor of the LBC building uptown. Free shuttle service runs from the Public Health campus to the Uptown campus. For more info, visit: https://techconnect.tulane.edu/
Wireless Services
Eduroam is a Tulane wi-fi network for Tulane students, faculty, and staff. Authentication to eduroam allows access to wireless networks on other participating college campuses as well. Learn how to set up wireless access here: https://it.tulane.edu/wifi

Service Now, IT Ticket System, and Knowledge Base
The IT Ticketing System and Knowledge Base are available to all Tulane Students. The Knowledge Base contains instructional how-to on common technology issues facing students as well as configuration guides for connecting your devices to various services such as Outlook Mail and wi-fi. https://it.tulane.edu/getting-started-services

Computer Labs
Computer labs are available to current students for drop-in use when classes are not in session. The labs are in rooms 1214, 1216, 1218, 1220 and the Matas Library. The labs provide convenient access to a wide variety of software applications. For more information please visit https://sph.tulane.edu/grit/services/classrooms-labs.

Information Security
Policies such as data security and copyright govern the broad range of electronic activities that you may engage in as a student. Find more information about specific regulations and topics including phishing by visiting https://it.tulane.edu/information-security.

Gibson Demographic Information Updates
Please be sure to update your local address as well as other demographics via Gibson during your time at SPHTM.

Student Privacy and Confidentiality
If you select the “confidentiality” box option in Gibson you will be excluded from all university correspondence. This selection has recently been updated to only show name and email address in the directory. Please do not select this if you want to be on the university communications list. You will also be omitted from the graduation program unless you change your privacy status prior to your graduation.

Safety & Preparedness

The TULANE UNIVERSITY POLICE DEPARTMENT is a full-service law enforcement agency that provides police services to the Uptown Campus, the Downtown Medical Center Campus and the National Primate Research Center located in Covington. We strive to adhere to the best practices including nationally recognized standards for the delivery of police services and are accredited by the Commission on Accreditation for Law Enforcement Agencies (CALEA). The Tulane University Police Department employs full-time commissioned police officers who are trained at state-certified police academies and meet all the requirements of the Louisiana Commission on Law Enforcement Peace Officer Standards and Training Council.

TUPD SERVICES
- PERSONAL ESCORTS: If you feel unsafe walking on campus, contact us any time of the day for an escort.
- VEHICLE ASSISTS: TUPD officers provide jumpstarts and vehicle unlocks for our students at no cost.
- SECURITY ASSESSMENTS: Security assessments of off campus residences are offered for our community members. These assessments are provided by certified Crime Prevention Specialists and contain recommendations on security best practices.
- PROPERTY THEFT is the predominant crime on Tulane's campus. A vast majority of these thefts are completely preventable! DO NOT leave your personal items unattended or your residence hall rooms unlocked. In the blink of an eye, your stuff can be taken.

Emergency Preparedness and Response
In the event of an emergency, you can expect to be alerted about critical messages from the university via email, text, and voicemail; therefore, it is important that your contact information remain up-to-date. You can also keep yourself updated through the following University resources:

- Tulane Alert Line: 877-862-8080 or 504-862-8080
- Emergency Notices: http://emergency.tulane.edu/
- Twitter: @TulaneEmergency
- SPHTM Hurricane Plan
- University Hurricane Plan

June 1st through November 30th is the most active time of year for hurricanes and other tropical events with the peak period from the end of August through early September – which coincides with the start school year! It is imperative that all students prepare themselves for the possibility of a tropical weather event and the prospect of evacuation. And most importantly, make sure your contact info is up to date in Gibson Online because this is where the university will send texts and voicemails.
The Global Scholars Program (GSP) prepares public health students for work and service in an international setting through monthly seminars, service events, and professional development workshops. It offers a communal space where students with similar interests can gather, learn and teach.

GSP is run by public health students who are also Paul D. Coverdell Fellows at Tulane SPHTM, and as returned Peace Corps volunteers they bring their particular experience to every aspect of the organization.

Meetings are held roughly every other week throughout the semester, and are tailored to the needs of GSP participants. They include guest speakers from UNICEF, USAID, Mercy Corps, and CRS, professional development workshops hosted in cooperation with Tulane SPHTM Career Services, and skills development workshops on topics, such as cultural competency and community integration, essential to ethical international work.

Service events are held with a variety of New Orleans community and environmental organizations, such as GrowDat community garden, the Coalition to Restore Coastal Louisiana, and the Louisiana SPCA.

SPHTM Career Services utilizes Handshake, a centralized online platform, to provide job, internship, practicum, and professional opportunities tailored to your needs. Log in to Handshake today using your Tulane sign-on information. Access Handshake 24/7 wherever you have internet access.

SPHTM Career Services Contacts

- **John Nonnamaker**, Director, jnonnamaker@tulane.edu
  504-988-9872
- **Abby Lukens**, Career Advisor, alukens@tulane.edu
  504-988-7121

**The Internationalist** is the Global Scholars publication, and it features returned Peace Corps volunteers’ writings and photography.
Campus Health is dedicated to encouraging and maintaining the health of all students. For graduate students, we have a downtown location in Elk Place for easier access if you are primarily based on the Downtown campus. However, you may use the services at any location of your choice.

**COUNSELING CENTER**
Support groups, consultations, counseling, and care coordination. All services confidential.

**Uptown:** Building 103, 1st Floor

**Downtown:** 127 Elk Pl, Room 261

**Appointments:** 504-314-2277

**Care Coordination:** carecoordinator@tulane.edu

**The Line:** 504-264-6074
A 24/7 mental health hotline for Tulane students; call or text for prompt crisis support.

**HEALTH CENTER FOR STUDENT CARE**
Primary care, checkups, and preventive health needs, health insurance, and medical referrals.

**Downtown:** 127 Elk Pl, Room 261

**Appointments:** 504-988-6929

**Uptown:** Building 92 (Corner of Newcomb & Willow)

**Appointments:** 504-865-5255 or schedule online

**Nurse Advice:** 504-862-8121

**PHARMACY**

**Uptown:** Building 92, 1st Floor

**Phone:** 504-862-8658

**Fax:** 504-865-5081

**THE WELL FOR HEALTH PROMOTION**
Health and well-being programming, workshops, outreach, and communication on relevant health topics.

**Uptown:** Building 92 (Corner of Newcomb & Willow)

**Downtown:** 127 Elk Pl, Room 261

**Phone:** 504-314-7400

Campus Health staff is dedicated to encouraging and maintaining the health of all students. For graduate students, we have a downtown location in Elk Place for easier access if you are primarily based on the Downtown campus. However, you may use the services at any location of your choice.
Services Offered

Individual Therapy: Students may utilize up to 12 sessions per academic year. Sessions are offered both in person and telehealth. Staff therapists have experience in a wide variety of presenting issues, including anxiety, depression, eating concerns, substance use, relationships, and life transitions.

Groups: A variety of interpersonal processing, skills-based, and support groups are offered each semester. Group therapy provides an opportunity to learn and receive support from peers in a therapeutic environment. Groups will be offered in both virtual and in-person formats and there is no limit to the number of groups a student may join.

Outreach & Prevention Services: Events are held throughout the year to educate students, faculty, and staff on mental health issues, helping skills and wellness practices. These are held in-person and virtually and may include workshops, outreach events in collaboration with other departments, online web series (Wellness Wednesdays), and tabling. Consultations for faculty and staff are also available.

Care Coordination: For students whose needs are beyond the scope of our services, the Care Coordinator ensures students identify and connect with therapists and psychiatrists in the community that can meet their support needs. They can assist in identifying appropriate clinicians in the New Orleans community and follow-up check-ins to ensure connection and engagement in treatment.

Therapy Assistance Online (TAO): Web-based educational and interactive modules, practice tools, journals and progress measures that can be completed on your own or in conjunction with therapy.

Eligibility for Services

<table>
<thead>
<tr>
<th>Eligibility for Services</th>
<th>Student is located in Louisiana and paid student health fee</th>
<th>Student is located in Louisiana and has not paid student health fee</th>
<th>Student is located outside of Louisiana</th>
</tr>
</thead>
<tbody>
<tr>
<td>Individual Therapy</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Groups</td>
<td>X</td>
<td>X</td>
<td>X (skill and support groups)</td>
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<tr>
<td>Emergency/Crisis Support</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Care Coordination</td>
<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Outreach &amp; Prevention Services</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Therapy Assistance Online (TAO)</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
</tbody>
</table>

Emergency/Crisis Support
For a mental health emergency, same-day consultations are available at the Counseling Center. Appointments can be scheduled by calling 504-314-2277.

For 24/7 Support:
Call or Text “The Line” at 504-264-6074

Location and Contact Information

Uptown
Diboll Complex (Building 103)
1st Floor (across from the Reily Center)

Downtown
127 Elk Place
Tulane University School of Social Work, Room 261

For more information or to schedule an initial consultation, call 504-314-2277 or visit the website at https://campushealth.tulane.edu/counseling-center
**Student Employment**

The University offers student employment opportunities and participates in the federal work study program.

**Federal Work Study**

- Students must accept a work-study award as part of the financial aid package to be eligible for a Work Study job.
- Confirm Work Study award by visiting Gibson Online. Instructions can be found on the Financial Aid Website.
- FWS awards are restricted to U.S. citizens only.
- Contact your Financial Aid counselor if you have any questions.

**Student Employment Office**

200 Broadway Street  
New Orleans, LA 70118  
505-247-1700  
wmse@tulane.edu

Tulane University is an Equal Opportunity/Affirmative action/ADA/Veterans Employer. All eligible candidates are invited to apply for position vacancies as appropriate.

**Deming Housing**

The Bertie M. and John W. Deming Pavilion is Tulane University's graduate housing complex. It is located on Tulane's downtown campus in the New Orleans medical district and offers furnished studio, one and two bedroom apartments. Please note the School of Public Health and Tropical Medicine is not able to cancel Deming Housing contracts.

**Off-Campus Living**

There are so many great neighborhoods in New Orleans, and each one has its quirks and hidden gems. Most neighborhoods are accessible to SPHTM via public transportation or the TU shuttle, and several are within bicycling distance. Some neighborhood names you've probably heard include Uptown, Garden District, Lower Garden District, Irish Channel, Bywater, Marigny, Mid City, and Broadmoor.

Wherever you decide to live, the university has put together a great off-campus living guide to help you navigate neighborhoods and local ordinances to help you live your best New Orleans life.

**Eating Downtown**

Grab & Geaux, located on the first floor of The Tidewater Building, provides an assortment of fresh foods, prepackaged cold food, snacks, and all Coca Cola beverages. You will need your Splash Card to enter the Grab & Geaux. A rotating selection of food trucks park at Tidewater most days of the week as well. Check our Instagram for who's out front each week!

**Medical School Food Court**

Located within the medical school at 1430 Tulane Avenue, food choices open as of right now are Zatarains (breakfast/lunch/dinner) and Americana Grill (grill, salads, sandwiches). The salad bar will tentatively be open. Website says they are open 7am-2pm. Things will possibly continue to open as COVID-19 restrictions ease.

There are also food trucks parked daily outside the TU hospital on Tulane Avenue between 11:00am-2:00pm.

**Company Kitchen**

Located at 131 South Robertson St., Company Kitchen is stocked with fresh and nutrition selections, including crisp salads, fresh sandwiches, dairy products, fruit, yogurt, and beverages with 24/7 availability.

The downtown area also has many restaurants within a short walk including Subway, Mr. Bubbles, and the cafeteria at the School of Medicine. Check out many more places to eat and things to do at New Orleans, 24/7 since 1718.
Fall 2021 COVID Info and Feedback & Concerns

Feedback & Concerns

Tulane University and SPHTM is always interested in your student experience. To capture your feedback and suggestions we use various communication outlets including Deans’ Hours, Student Lounge suggestion box, SPHTM SGA, and surveys. Please feel free to share your feedback anytime so we can respond effectively to help you and potentially help others in the future. Be on the lookout as there will be multiple places to find out what’s happening at Tulane and SPHTM including e-mail, monitors, and elevator fliers.

Tulane also has a centralized online report form for complaints and concerns which is the primary, and preferred, method for submitting any report of concern about a student and his or her behavior, including but not limited to conduct that may violate the Code of Student Conduct. This system allows for efficient routing of concerns to the appropriate office, as well as tracking follow-through on a concern.

If you are aware of conduct that violates the Code of Student Conduct or that otherwise causes you concern, we encourage you to file an online report. Filing a report regarding conduct or any another concern allows the appropriate offices to address the concerning behavior.

COVID-19 Information

The SPHTM is following the university guidance for COVID-19 protocols.

Mask Policy

Masks are required, regardless of vaccination status, in all indoor public and common spaces on campus – including classrooms, laboratories, shuttles and other meeting spaces.

Masks are not required when outdoors on campus. However, unvaccinated persons should still wear masks outdoors when attending an outdoor gathering. Mask requirements for outdoor gatherings of a certain size and density may be necessary for vaccinated persons, too. Directives for such events will be announced prior to the event and/or through signage at the event location.

Current masking policies will remain in place until September 1, 2021. Students must be masked when attending class. Current guidance does not require social distancing in classrooms or other settings. More details on how classroom instruction will continue during the mask mandate has been sent in a separate email to faculty. Certain department and areas of the university may have stricter safety protocols based on the nature of the work performed.