Welcome to SPHTM!

It is my pleasure to welcome you to the Tulane School of Public Health and Tropical Medicine. We are thrilled you have chosen Tulane to advance your study in public health. We know that you have choices, and we think you’ve made the right decision to join an innovative leader in public health, the first in the nation and a school that offers a practical, hands-on approach to public health where we encourage students to be innovative, collaborative, and service-minded.

This is clearly a monumental time to be in the field of public health. Never has the need for public health been so apparent. Of course, because of the COVID-19 pandemic, these are also unusual times to be a student. We would traditionally be greeting most of you in our “vertical campus” in the heart of New Orleans, rather than preparing you to participate in online classes. Rest assured our faculty are well prepared to deliver the same in-depth, cross-cutting coursework that we share in person, only in an online format. After all, we were the first school of public health to offer what was then known as “distance learning” more than 25 years ago, so we have a lot of experience in this area. You’ll not only have your professors to rely on but a whole cadre of technical and student affairs personnel ready to make this the start of a wonderful academic experience.

I encourage you to make the most of this first semester. Get to know your professors, your classmates, and the wonderful staff we have here at the school. Check out the resources both the school and the university share like webinars, online fitness classes, and remote cultural experiences. When the time comes, we look forward to seeing you here in person.

Roll wave.

Best regards,

Thomas LaVeist
Dean
A Letter From SGA President Joanna Pangburn

My name is Joanna Pangburn, and I am the President of The School of Public Health and Tropical Medicine Student Government Association (SGA) for the 2020-2021 school year, and on behalf of my board and the current student body we welcome you!

Below is important information to get involved at school and how to keep in the loop throughout the semester while you get settled as a student of Tulane University.

The SPHTM SGA is an organization that coordinates activities for students and voices their concerns by working alongside the administration and faculty. We work closely with the student organizations and host many events/activities throughout the year.

The SGA hosts general body meetings every month open to all students. The meetings are intended to help you express questions and concerns, get involved in activities and organizations, as well as to help us help you in your student experience here at Tulane, whether you join us in person or online. There are chair and ambassador positions open for the 2020-2021 school year that you can apply for.

More information about this will be given at orientation. Feel free to email us at sphtmsga@tulane.edu if you are interested and we will promptly give you more information.

Organizations
Part of the Tulane experience is being an involved member of our student body! You have the opportunity to become a part of one or more of our wonderful organizations here at SPHTM that may appeal to your area of interest or a topic you want to learn more about. A large aspect of working in public health is making valuable connections. Taking advantage of these opportunities and resources will help you succeed not only as a student, but as a public health professional going out into the field.

The SGA is at your service, and we work closely with the many student organizations that represent the diversity of our student body and various public health interests:

- Healthcare Management Student Leadership Association (HMSLA)
- SALUD for Latin American Communities (SALUD)
- Society for Young Black Public Health Professionals (The Society)
- Tulane African Student Association (TASA)
- OneHealth Club Tulane
- Students for Sexual Health Equity (SSHE)

Stay In The Loop
I highly recommend you follow/join these pages below:

Facebook Group
Incoming and Current Tulane SPHTM Students
Tulane Classifieds

Instagram Pages
@TulaneSGA
@tulane_sphtm

Other resources
SPHTM SGA WaveSync: please request to join, stating your incoming class

Please follow our pages to stay up to date with all the latest activities/events! We post about academic events, networking events, parties and virtual sessions.

Look forward to getting to know you this fall!

Joanna Pangburn
Student Government Association President
Master of Public Health | Department of Health Policy & Management, 2021
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug 19 W</td>
<td>Public Health Full Semester (PH Full), Online Programs, and Public Health Period I (PH I) Start</td>
</tr>
<tr>
<td>Aug 19 W</td>
<td>Dietetic Internship (DI) Start</td>
</tr>
<tr>
<td>Aug 26 W</td>
<td>PH I Students: Last day for 100% refund OR to register/add online courses</td>
</tr>
<tr>
<td>Sept 2 W</td>
<td>PH I Students: Last day for 75% refund</td>
</tr>
<tr>
<td>Sept 4 F</td>
<td>PH Full &amp; DI Students: Last day for 100% refund OR to register/add online courses</td>
</tr>
<tr>
<td>Sept 7 M</td>
<td>Labor Day Holiday (university closed)</td>
</tr>
<tr>
<td>Sept 9 W</td>
<td>PH I Students: Last day for 50% refund</td>
</tr>
<tr>
<td>Sept 11 F</td>
<td>PH Full &amp; DI Students: Last day for 75% refund</td>
</tr>
<tr>
<td>Sept 12 Sat W</td>
<td>Designated make-up day (Only used in the event of university closure)</td>
</tr>
<tr>
<td>Sept 14 M</td>
<td>Summer 2020 incompletes convert to “F”</td>
</tr>
<tr>
<td>Sept 16 W</td>
<td>PH I Students: Last day for 25% refund OR to drop without record</td>
</tr>
<tr>
<td>Sept 18 F</td>
<td>PH Full &amp; DI Students: Last day for 50% refund</td>
</tr>
<tr>
<td>Sept 25 F</td>
<td>PH Full &amp; DI Students: Last day for 25% refund for OR to drop without record</td>
</tr>
<tr>
<td>Sept 25 F</td>
<td>Last day to change grading rules for Audit</td>
</tr>
<tr>
<td>Sept 27 Su</td>
<td>Yom Kippur Holiday (begins at 6:00 PM)</td>
</tr>
<tr>
<td>Sept 28 M</td>
<td>Yom Kippur Holiday (Classes resume at 7:00 PM)</td>
</tr>
<tr>
<td>Oct 6 Tu</td>
<td>PH Period I ENDS</td>
</tr>
<tr>
<td>Oct 7 W</td>
<td>PH Period II (PH II) Begins</td>
</tr>
<tr>
<td>Oct 10–11</td>
<td>Designated make-up days (Only used in the event of university closure)</td>
</tr>
<tr>
<td>Oct 14 W</td>
<td>PH II Students: Last day for 100% refund OR to register/add online courses</td>
</tr>
<tr>
<td>Oct 16 F</td>
<td>Last day to submit notice of dissertation defense to Dean’s Office for Fall 2020 graduation</td>
</tr>
<tr>
<td>Oct 21 W</td>
<td>PH II Students: Last day for 75% refund</td>
</tr>
<tr>
<td>Oct 26 M</td>
<td>Last day to drop for full semester classes and receive a “W;” drops after this date receive a letter grade or a “WF”</td>
</tr>
<tr>
<td>Oct 28 W</td>
<td>PH II Students: Last day for 50% refund</td>
</tr>
<tr>
<td>Nov 2 M</td>
<td>Last day to defend dissertation for Fall 2020 graduation</td>
</tr>
<tr>
<td>Nov 4 W</td>
<td>PH II Students: Last day for 25% refund for OR to drop without record</td>
</tr>
<tr>
<td>Nov 9 M</td>
<td>Priority registration begins for Spring 2021. Watch for your designated date and time thru Gibson.</td>
</tr>
<tr>
<td>Nov 24 Tu</td>
<td>Last day of classes</td>
</tr>
<tr>
<td>Nov 30 M–</td>
<td>Final Exam Period (online)</td>
</tr>
<tr>
<td>Dec 5 Sat</td>
<td>PH Period II ENDS; PH Full ENDS</td>
</tr>
<tr>
<td>Dec 4 F</td>
<td>Last day to submit Practicum Form E and Culmination Completion Form to Student Affairs if graduating 12/15/20. Check with your department for earlier deadlines.</td>
</tr>
<tr>
<td>Dec 15 Tu</td>
<td>Fall degrees conferred, posted to transcripts</td>
</tr>
<tr>
<td>Dec 30 W</td>
<td>Dietetic Internship ENDS</td>
</tr>
</tbody>
</table>
**Tidewater Directory**

**1st floor**
- Allied Security & TUPD Desk
- Diboll Gallery—will be used as classroom space Fall 2020
- Diboll Auditorium—will be used as classroom space Fall 2020
- Grab & Geaux—self-serve food vending area
- Student Lounges, lockers & bike room
- Classroom (105) & Small Conference Room (104)

**8th floor**
- Mail Room (802)
- Parking/Card Services (803)
- Center for Applied Environmental Public Health (800)

**11th floor**
- Office for Health Research

**12th floor**
- SGA Office (Room 1221)
- Study Rooms (1200, 1205, 1223)
- Computer Labs/Help Desk (1214-20)
- Financial Aid Office (1213)
- Career Studio (1227) – currently offline / virtual

**15th floor**
- Interfaith Prayer Room (1506)
- Center for Studies of Displaced Populations

**16th floor**
- Biostatistics and Data Science
- The Center for Continuing Education

**17th floor**
- Center for Cardiovascular Health Classroom (1708)

**18th floor**
- SPHTM Information Technology
- Study/Conference Room (1819) AKA “The Green Room”
- Classroom (1825)

**19th floor**
- Health Policy and Management

**20th floor**
- Epidemiology

**21st floor**
- Environmental Health Sciences
- Center for Gulf Coast Environmental Health Research, Leadership, and Strategic Initiatives

**22nd floor**
- Global Community Health and Behavioral Sciences
- Center for Excellence in Maternal and Child Health

**23rd floor**
- Tropical Medicine
- Center for Applied Malaria Research and Evaluation
- Center of Global Health Equity

**24th floor**
**Suite 2460**
- Student Affairs and Admissions
- Global Scholars Program
**Suite 2400**
- Dean's Office
- MD/MPH Program
- Online MPH

**Locations Not in the Tidewater Building**

**143 S. Liberty**
- Mary Amelia Community Women’s Health Center
- Center for Applied Malaria Research and Evaluation
- Center for Global Health Equity

**1430 Tulane Avenue**
- Tulane Medical School
- Med School Cafeteria

**1441 Canal Street**
- New Orleans Bioinnovation Center—this is directly across Canal Street from the Tidewater Building, and some Fall 2020 classes will meet here. Check your class schedule.

**204 Saratoga**
- Deming Pavilion

**Rudolph Matas Library**
- Located at Tulane Medical School
## Contacts

All phone numbers use the 504 area code.

### Administration

<table>
<thead>
<tr>
<th>Department</th>
<th>TW Code</th>
<th>Phone</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Affairs</td>
<td>TW2460</td>
<td>988-7111</td>
<td><a href="mailto:sphtmsstudentaffairs@tulane.edu">sphtmsstudentaffairs@tulane.edu</a></td>
</tr>
<tr>
<td>Admissions</td>
<td>TW2460</td>
<td>988-5388</td>
<td><a href="mailto:sphtmadmissions@tulane.edu">sphtmadmissions@tulane.edu</a></td>
</tr>
<tr>
<td>Career Services</td>
<td>TW1227</td>
<td>988-3902</td>
<td><a href="mailto:sphtcareers@tulane.edu">sphtcareers@tulane.edu</a></td>
</tr>
<tr>
<td>Dean's Office</td>
<td>TW2400</td>
<td>988-5397</td>
<td><a href="mailto:sphtmdo@tulane.edu">sphtmdo@tulane.edu</a></td>
</tr>
</tbody>
</table>

### Departments

<table>
<thead>
<tr>
<th>Department</th>
<th>TW Code</th>
<th>Phone</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Epidemiology</td>
<td>TW2000</td>
<td>988-6809</td>
<td><a href="mailto:epi@tulane.edu">epi@tulane.edu</a></td>
</tr>
<tr>
<td>Biostatistics &amp; Data Science</td>
<td>TW1600</td>
<td>988-5164</td>
<td><a href="mailto:bios@tulane.edu">bios@tulane.edu</a></td>
</tr>
<tr>
<td>Global Community Health &amp; Behavioral Sciences</td>
<td>TW2210</td>
<td>988-6596</td>
<td><a href="mailto:gchb@tulane.edu">gchb@tulane.edu</a></td>
</tr>
<tr>
<td>Environmental Health Sciences</td>
<td>TW2100</td>
<td>988-5374</td>
<td><a href="mailto:gehsinfo@tulane.edu">gehsinfo@tulane.edu</a></td>
</tr>
<tr>
<td>Health Policy &amp; Management</td>
<td>TW1900</td>
<td>988-5895</td>
<td><a href="mailto:hpam@tulane.edu">hpam@tulane.edu</a></td>
</tr>
<tr>
<td>Tropical Medicine</td>
<td>TW2301</td>
<td>988-3558</td>
<td><a href="mailto:tropmed@tulane.edu">tropmed@tulane.edu</a></td>
</tr>
</tbody>
</table>

### Other Contacts

<table>
<thead>
<tr>
<th>Contact</th>
<th>TW Code</th>
<th>Phone</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alumni Association</td>
<td>TW2400</td>
<td>314-7372</td>
<td><a href="mailto:ntringal@tulane.edu">ntringal@tulane.edu</a></td>
</tr>
<tr>
<td>Deming Pavilion</td>
<td>204 Saratoga</td>
<td>988-6275</td>
<td><a href="mailto:deming@tulane.edu">deming@tulane.edu</a></td>
</tr>
<tr>
<td>Financial Aid</td>
<td>TW1213</td>
<td>988-6135</td>
<td><a href="mailto:hscfinaid@tulane.edu">hscfinaid@tulane.edu</a></td>
</tr>
<tr>
<td>Student Government Assn.</td>
<td>TW1221</td>
<td>988-2074</td>
<td><a href="mailto:sphtmsga@tulane.edu">sphtmsga@tulane.edu</a></td>
</tr>
<tr>
<td>Campus Health (Downtown)</td>
<td>127 Elks Place Room 261</td>
<td>988-6929</td>
<td></td>
</tr>
</tbody>
</table>

### Safety & Support

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Downtown Emergency</td>
<td>988-5555</td>
<td></td>
</tr>
<tr>
<td>Downtown Dispatch</td>
<td>988-5531</td>
<td></td>
</tr>
<tr>
<td>Uptown Emergency</td>
<td>865-5911</td>
<td></td>
</tr>
<tr>
<td>Uptown Dispatch</td>
<td>865-5381</td>
<td></td>
</tr>
<tr>
<td>New Orleans Police Dept.</td>
<td>821-2222</td>
<td></td>
</tr>
<tr>
<td>Non-Emergency</td>
<td></td>
<td><a href="mailto:tulane.edu/police">tulane.edu/police</a></td>
</tr>
<tr>
<td><a href="mailto:tulane.edu/police">tulane.edu/police</a></td>
<td></td>
<td><a href="mailto:tupddmd@tulane.edu">tupddmd@tulane.edu</a></td>
</tr>
<tr>
<td>Student Resources &amp; Support Services</td>
<td>314-2277</td>
<td></td>
</tr>
<tr>
<td>Counseling and Psychological Services (CAPS)</td>
<td>314-2277</td>
<td></td>
</tr>
<tr>
<td>The Health Center Downtown</td>
<td>988-6929</td>
<td></td>
</tr>
<tr>
<td>Victim Support Services</td>
<td>314-2160</td>
<td></td>
</tr>
</tbody>
</table>

### Shuttles & Ride Services

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tap Ride</td>
<td>504-314-RIDE (7433)</td>
<td></td>
</tr>
<tr>
<td>TU Shuttle Service Schedule</td>
<td></td>
<td><a href="mailto:tu_shuttle_service_schedule">TU Shuttle Service Schedule</a></td>
</tr>
</tbody>
</table>
Resources and Services

The university and the School of Public Health and Tropical Medicine offer a lot of services and resources to help you navigate graduate school and the downtown campus area. You’ll learn about most of these resources in your new student orientation, and you can find them on the school’s website too. But this is a handy document if you want to start checking things out now.

Rudolph Matas Library

The health sciences library dates back to the founding of the University in 1834 and is an essential resource for students, faculty, and staff.

SPHTM alumna Elaine R. Hicks, MS/LIS, MPH, MCHES is the dedicated public health librarian. Elaine, and the Matas staff, offer workshops throughout the semester on how to write for the health sciences, introduction to citation management tools, how to perform literature reviews using PubMed, and many more topics that you’ll encounter on your graduate school journey.

Fall 2020

JS Held, the company with which Tulane contracted to assure safe buildings, has certified that Matas is safe for our patrons. Our hours are from 9:00am-4:45pm Monday through Friday in a soft-opening format. Each day, two (2) librarians, two (2) staff, and the director are in the library while our other librarians and staff are working from home providing the same services:

- Teaching via Zoom
- Communicating with you, faculty, department administrators and researchers
- Helping you with your research
- Lending books
- Obtaining articles which we do not have (Interlibrary loan)

The Quiet Study area is open and setup for KEEPING SAFE DISTANCES between patrons. The library is cleaned and sanitized daily.

The library also has 36 lockers that are (freely) available for your use. They were acquired by a kind donation from Dr. Cliff Gevirtz (an alumnus of the SOM/SPHTM).

Here are some links to start your library exploration.

- [https://matas.tulane.edu/](https://matas.tulane.edu/)
- [http://libguides.tulane.edu/ph](http://libguides.tulane.edu/ph)

Technology Services

Tulane Technology Services seeks to provide support to all Tulane faculty, staff, and students across all our campuses. Technology Services can assist students with questions and service requests over the phone at 504-988-8888 or via the web at [https://it.tulane.edu/](https://it.tulane.edu/)

Tulane E-mail

Your Tulane email account is the official means of correspondence from Tulane University and should be checked for important information including announcements from faculty and SPHTM SGA.

School of Public Health and Tropical Medicine IT

The School of Public Health and Tropical Medicine operates a local technology support group in the Tidewater building. Located on the 18th floor, the SPHTM IT group can assist with wireless connectivity, software installation, and poster-printing. The office is open Mon–Fri 8:30am to 5:00pm. Assistance can also be requested via email using sphelp@tulane.edu or over the phone by dialing 504-988-2685.

Tulane Learning Management System, CANVAS

Tulane University delivers digital class content to students via our Learning Management System CANVAS. Students can access their course content by visiting: [https://tulane.instructure.com](https://tulane.instructure.com). A technology guide is available at [https://guide.tulane.edu](https://guide.tulane.edu).

E-Academy

Technology Services provides an online storefront where numerous software choices are offered for free or at a substantial discount to students. Visit: [https://tulane.onthehub.com](https://tulane.onthehub.com)

Technology Connection

Tulane provides a physical storefront where students can purchase Dell and Apple equipment with a discount. Students can also bring their personal laptops to the service desk located inside the store to get assistance with repairs and upgrades. The Technology Connection store is located on the first floor of the LBC building uptown. Free shuttle service runs from the Public Health campus to the Uptown campus. For more info, visit: [https://techconnect.tulane.edu/](https://techconnect.tulane.edu/)

Wireless Services

Eduroam is a Tulane wi-fi network for Tulane students, faculty, and staff. Authentication to eduroam allows Tulane students access to wireless networks on other participating college campuses as well. View this Knowledge Base article to learn how to connect your devices to eduroam: [https://tulane.service-now.com/kb_view.do?sysparm_article=KB0015259](https://tulane.service-now.com/kb_view.do?sysparm_article=KB0015259)

Service Now, IT Ticket System, and Knowledge Base.

The IT Ticketing System and Knowledge Base are available to all Tulane Students. The Knowledge Base contains instructional how-to on common technology issues facing students as well as configuration guides for connecting your devices to various services such as Outlook Mail and wi-fi. [https://it.tulane.edu/getting-started-services](https://it.tulane.edu/getting-started-services)

Computer Labs

Computer labs are available to current students for drop-in use when classes are not in session. The labs are in rooms 1214, 1216, 1218, 1220 and the Matas Library. The labs provide convenient access to a wide variety of software applications. For more information please visit [https://sphtulane.edu/grit/services/classrooms-labs](https://sphtulane.edu/grit/services/classrooms-labs)

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More Resources & Services

Uptown Bookstore/Ordering Online

The Tulane University Bookstore offers a wide variety of books, gifts, and apparel. The uptown campus bookstore is located in the Lavin-Bernick Center for University Life. They are also your source for commencement regalia, invitations, and other graduation items. Students may also order textbooks online at tulane.bncollege.com or by calling (504) 865-5913. All apparel and textbooks order will ship free to downtown students.

Splash Card

Your Tulane Splash Card is more than your university ID. It has many other uses that fall into three categories: identification card, method of payment, and building access. Click here to learn more about each of these categories. Also, as a safety measure your Tulane ID is required to enter SPHTM and all downtown campus buildings. Please always wear your Tulane ID on your complimentary lanyard to avoid any delay getting to your destination.

Fall 2020

Splash cards will be given out the first 5 days of classes in the 1st floor Tidewater lobby. If card is not picked up by August 21st it will be mailed, so please be sure your address is updated in Gibson. If you need to contact Campus Services about ID you can call 504-865-5441 option 2 (uptown) or option 3 (downtown).

Important Policies & Forms

Before classes start, review the Academic Standards Policy, sign and submit the Academic Honor Code to the office of student affairs, and review either the master’s or doctoral handbook.

Internet Services

Information Security

Policies such as data security and copyright govern the broad range of electronic activities that you may engage in as a student. Find more information about specific regulations and topics including phishing by visiting https://it.tulane.edu/information-security.

Gibson Demographic Information Updates

Please be sure to update your local address as well as other demographics via Gibson during your time at SPHTM.

Student Privacy and Confidentiality

If you select the “confidentiality” box option in Gibson you will be excluded from all university correspondence. This selection has recently been updated to only show name and email address in the directory. Please do not select this if you want to be on the university communications list. You will also be omitted from graduation program. Reminders will come closer to time, but when graduations deadlines pass changes cannot be made.

Important Policies & Forms

Before classes start, review the Academic Standards Policy, sign and submit the Academic Honor Code to the office of student affairs, and review either the master’s or doctoral handbook.

Code of Conduct Overview/Purpose

To prevent a class registration hold in November, be sure to sign the Pledge and Honor/Code of Conduct (COC) and submit to Susan Cantrell, Enrollment Manager, cantrell@tulane.edu.

Academic Standards Overview

Students must maintain a 3.0 GPA at SPHTM in order to graduate. Students who fail to maintain good academic standing will be placed on academic probation. The Associate Dean of Student Affairs and Admissions will place students on academic probation if a student:

- Has an overall GPA of less than 3.0 after attempting at least 12 credit hours
- Receives a grade of C or lower in 2 courses in one semester
- Receives one grade of F in one semester.

See doctoral regulations in the academic handbook on the intranet for specific information relating to academic probation for doctoral degrees. You can find those at inside.sphtm.tulane.edu by logging in with your TU username and password.

The students section of Inside SPHTM hosts all the academic and administrative forms you may need during your time as a student.

Accessibility Services

At the Goldman Center for Student Accessibility, we seek to eliminate barriers, advocate for inclusion, and ensure access for every member of our community. We stand by our mission, to recognize that a community rich in diversity acknowledges that great minds think differently.

Student Experience

We are always interested in your student experience. All faculty and staff are here to help you. Also, as a central contact point you can always email sphmtstudentaffairs@tulane.edu or call 504-988-7111.
Campus Health

HEALTH & WELLNESS for
GRADUATE & PROFESSIONAL STUDENTS*

COUNSELING CENTER
Support groups, consultations, counseling, and care coordination. All services confidential.

**Uptown:** Building  , 1st Floor

**Downtown:** 127 Elk Pl, Room 261

**Appointments:** 504-314-2277

Care Coordination: 

**The Line:** 504-264-6074

HEALTH CENTER FOR STUDENT CARE
Primary care, checkups, and preventive health needs, health insurance, and medical referrals.

**Downtown:** 127 Elk Pl, Room 261

**Appointments:** 504-988-6929

**Uptown:** Building 92

**Appointments** 504-865-5255

Nurse Advice: 504-862-8121

THE WELL FOR HEALTH PROMOTION
Health and well-being programming, workshops, outreach, and communication on relevant health topics.

**Uptown:** Building 92

**Downtown:** 127 Elk Pl, Room 261

**Phone:** 504-314-7400

PHARMACY

**Uptown:** Building 92,  Floor

**Phone:** 504-862-8658

**Fax:** 504-865-5081

Campus Health staff is dedicated to encouraging and maintaining the health of all students. For graduate students, we have a downtown location in Elk Place for easier access if you are primarily based on the Downtown campus. However, you may use the services at any location of your choice.

campushealth.tulane.edu/graduate-professional
The TULANE UNIVERSITY POLICE DEPARTMENT is a full-service law enforcement agency that provides police services to the Uptown Campus, the Downtown Medical Center Campus and the National Primate Research Center located in Covington. We strive to adhere to the best practices including nationally recognized standards for the delivery of police services and are accredited by the Commission on Accreditation for Law Enforcement Agencies (CALEA). The Tulane University Police Department employs full-time commissioned police officers who are trained at state-certified police academies and meet all the requirements of the Louisiana Commission on Law Enforcement Peace Officer Standards and Training Council.

**TUPD SERVICES**

- **PERSONAL ESCORTS**: If you feel unsafe walking on campus, contact us any time of the day for an escort.
- **VEHICLE ASSISTS**: TUPD officers provide jump-starts and vehicle unlocks for our students at no cost.
- **SECURITY ASSESSMENTS**: Security assessments of off campus residences are offered for our community members. These assessments are provided by certified Crime Prevention Specialists and contain recommendations on security best practices.
- **CRIME PREVENTION PROPERTY THEFT** is the predominant crime on Tulane’s campus. A vast majority of these thefts are completely preventable! DO NOT leave your personal items unattended or your residence hall rooms unlocked. In the blink of an eye, your stuff can be taken.

### Emergency Preparedness and Response

In the event of an emergency, you can expect to be alerted about critical messages from the university via email, text, and voicemail; therefore, it is important that your contact information remain up-to-date. You can also keep yourself updated through the following University resources:

- Tulane Alert Line: 877-862-8080 or 504-862-8080
- Emergency Notices: [http://emergency.tulane.edu/](http://emergency.tulane.edu/)
- Twitter: [@TulaneEmergency](https://twitter.com/TulaneEmergency)

June 1st through November 30th is the most active time of year for hurricanes and other tropical events with the peak period from the end of August through early September – which coincides with the start school year! It is imperative that all students prepare themselves for the possibility of a tropical weather event and the prospect of evacuation.

Follow these links for more detailed information:

- [SPHTM Hurricane Plan](#)
- [University Hurricane Plan](#)

And most importantly, make sure your contact info is up to date in [Gibson Online](#) because this is where the university will send texts and voicemails.
The Global Scholars Program (GSP) prepares public health students for work and service in an international setting through monthly seminars, service events, and professional development workshops. It offers a communal space where students with similar interests can gather, learn and teach.

GSP is run by public health students who are also Paul D. Coverdell Fellows at Tulane SPHTM, and as returned Peace Corps volunteers they bring their particular experience to every aspect of the organization.

Meetings are held roughly every other week throughout the semester, and are tailored to the needs of GSP participants. They include guest speakers from UNICEF, USAID, Mercy Corps, and CRS, professional development workshops hosted in cooperation with Tulane SPHTM Career Services, and skills development workshops on topics, such as cultural competency and community integration, essential to ethical international work.

Service events are held with a variety of New Orleans community and environmental organizations, such as GrowDat community garden, the Coalition to Restore Coastal Louisiana, and the Louisiana SPCA.

Career Services

Tulane School of Public Health and Tropical Medicine Career Services is dedicated to serving current students and recent alumni in their quest for professional development and career guidance. Through individual advising, resume and cover letter review, group career programming, and networking opportunities, our mission is to guide students towards their goals both inside and outside of Tulane. Through our weekly email newsletter, Career Services provides students with the most updated career news, upcoming opportunities, and important dates.

The Career Studio, located in the Tidewater Building, Suite 1227, is a hub for students to seek career guidance from our devoted staff. For now, our Career Advisors can answer your questions and help you take action virtually, whether you are practicing for a job interview or working on your LinkedIn profile. Career Advising appointments can be made by scheduling online with Abby Lukens (calendly.com/alukens) or Catherine Gergen (calendly.com/cgergen).

Career Advising appointments can be made by emailing Abby Lukens (alukens@tulane.edu) or Catherine Gergen (cgergen@tulane.edu), to schedule a time to talk over email, phone, or Zoom.

SPHTM Career Services utilizes Handshake, a centralized online platform, to provide job, internship, practicum, and professional opportunities tailored to your needs. Log in to Handshake today using your Tulane sign-on information. Access Handshake 24/7 wherever you have internet access.

SPHTM Career Services Contacts

- Margie Cartwright, Executive Director, cartwright@tulane.edu
- Catherine Gergen, Assistant Director, cgergen@tulane.edu
- Abby Lukens, Career Advisor, alukens@tulane.edu

Three generations of TU SPHTM Returned Peace Corps Volunteers: Botswana: Bibi Oe (center) and “Uncle Michael” Gillette (right) who worked on HIV in, and Dr. Mark VanLandingham (left) who served in Thailand.
Work, Live, Eat!

Student Employment

The University offers student employment opportunities and participates in the federal work study program.

Federal Work Study

- Students must accept a work-study award as part of the financial aid package to be eligible for a Work Study job.
- Confirm Work Study award by visiting Gibson Online. Instructions can be found on the Financial Aid Website.
- FWS awards are restricted to U.S. citizens only.
- Contact your Financial Aid counselor if you have any questions.

Student Employment Office

200 Broadway Street
New Orleans, LA 70118
505-247-1700
wmse@tulane.edu

Tulane University is an Equal Opportunity/Affirmative action/ADA/Veterans Employer. All eligible candidates are invited to apply for position vacancies as appropriate.

Eating Downtown

Grab & Geaux provides an assortment of fresh foods, prepackaged cold food, snacks, and all Coca Cola beverages. A rotating selection of food trucks park at Tidewater most days of the week as well.

Medical School Food Court

The TU Hospital/Med School Cafeteria is located at 1430 Tulane Avenue. There is also a food court that normally offers entrées from the Americana Grill, Envuelto authentic Mexican cuisine, Simply to Go, AFC Sushi, Soy Asian-style dishes, Rossiti’s traditional Italian cuisine, Harvest Gardens fresh salads, Zatarain’s Gulf Coast favorites, Louisiana Sun fresh seasonal fruits, and Cup of Roux handmade soups; however, these are subject to closure during this time.

There are also food trucks parked daily outside the TU hospital on Tulane Avenue between 11:00am-2:00pm.

Company Kitchen

Located at 131 South Robertson St., Company Kitchen is stocked with fresh and nutrition selections, including crisp salads, fresh sandwiches, dairy products, fruit, yogurt, and beverages with 24/7 availability.

The downtown area also has many restaurants within a short walk including Subway, Mr. Bubbles, and the cafeteria at the School of Medicine. Check out many more places to eat and things to do at New Orleans, 24/7 since 1718. Please keep in mind that some businesses may have altered business hours during this time.

Feedback & Concerns

Tulane University and SPHTM is always interested in your student experience. To capture your feedback and suggestions we use various communication outlets including Deans’ Hours, Student Lounge suggestion box, SPHTM SGA, and surveys. Please feel to share your feedback anytime so we can respond effectively to help you and potentially help others in the future. Be on the lookout as there will be multiple places to the latest updates to find out what’s happening at Tulane and SPHTM including e-mail, monitors, and elevator fliers.

Tulane also has a centralized online report form for complaints and concerns which is the primary, and preferred, method for submitting any report of concern about a student and his or her behavior, including but not limited to conduct that may violate the Code of Student Conduct. This system allows for efficient routing of concerns to the appropriate office, as well as tracking follow-through on a concern.

If you are aware of conduct that violates the Code of Student Conduct or that otherwise causes you concern, we encourage you to file an online report. Filing a report regarding conduct or any another concern allows the appropriate offices to address the concerning behavior.
Lagniappe (pronounced /lan 'yap/) is what people in New Orleans call a little something extra or a bonus.

All of Tulane University is in orientation mode, and some of our colleagues have put together additional information that you might find helpful or interesting if this is your first experience of New Orleans or Tulane.

**University Student Affairs**

SPHTM has its own office of Student Affairs that will be there for you every step of the way to help you make the most of your student experience, but there is also a university–wide division of student affairs that could be described as the backbone of the student experience. In their own words, “Together, we offer housing, health, support, and counsel. We provide outlets for recreation, venues for understanding, and opportunities for resolution. And no matter what we’re doing, our work starts with the student.”

Visit their [home page](#) to learn more about the university Division of Student Affairs. Watch some [short info–vids](#) covering some of the departments, services, and programs they offer.

**Tips For A Great Fall in The “New Not–Normal, Normal”**

The following tips for success are adapted from the welcome handbook for online students, but they are good, solid reminders for anyone starting classes right now.

**Attend online orientation on August 17th**
Take advantage of orientation activities to get to know your peers, and ask faculty and staff questions.

**Read syllabi before the first day of class**
Take note of grading policies, due dates, and exam periods. Make a habit of visiting the [academic calendar](#)!

**Make a plan for the semester**
Set aside time every week to focus on your classwork. Start a routine and stick to it. There is no FOMO in New Orleans; there will always be another festival, parade, or beautiful sunset to enjoy.

**Create a dedicated study space**
Make sure you have a quiet, neat and comfortable area to work. Or, find a good coffee house with free wi–fi that’s open.

**Don’t be afraid to ask for help**
Reach out to your professors, TAs, peers, or staff. We’re here to help!

**Practice self care**
Take time for yourself to relax and take care of your mental and physical health. This is more important than ever.

**Get involved**
Throughout the semester, there will be virtual events such as guest lectures and networking opportunities. Attend them to learn more about public health and make connections.

**University–Wide Orientation**

The university has a New Student Orientation web site with helpful information for all newcomers to New Orleans. Of course there is vital information about the campuses, living on or off campus, and creating good study habits.

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**Essence of New Orleans: Spotify Playlist**

Visit this [web page](#), and click on the image to open the playlist curated by the Career Services and Admissions teams. You’ll be in a New Orleans’ state of mind in no time!