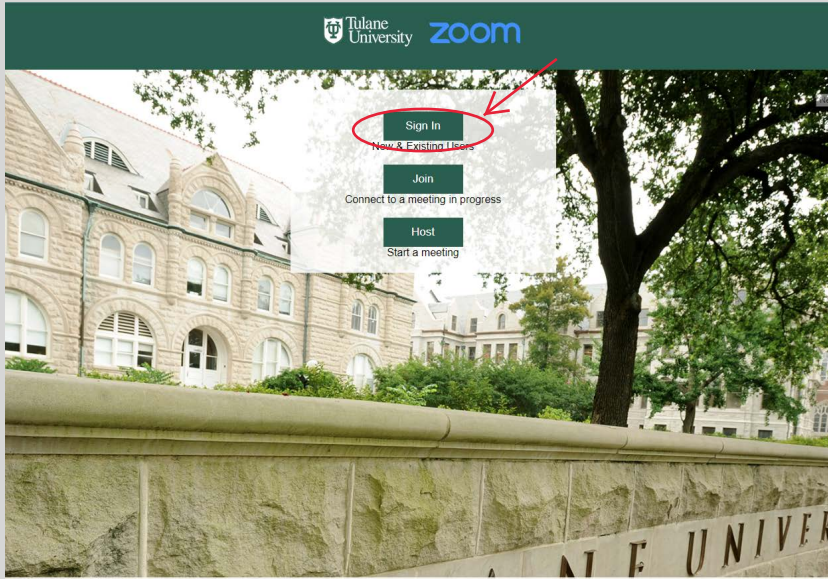
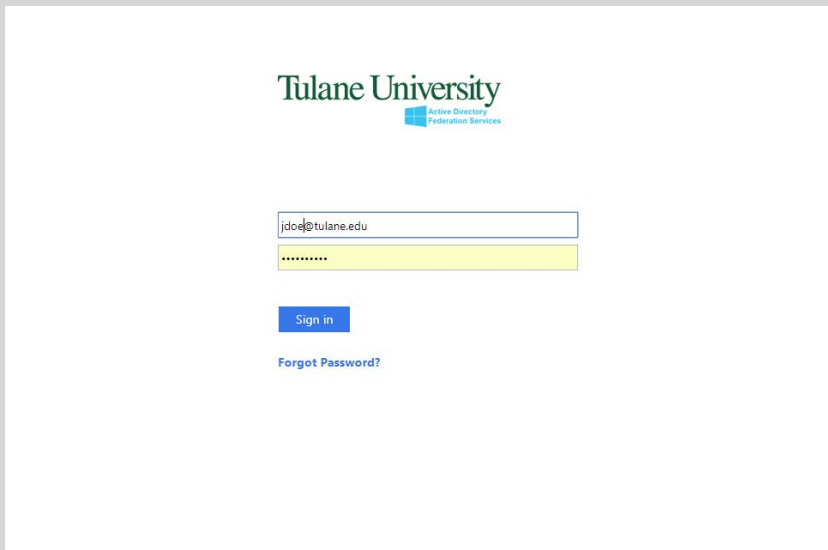


## Tulane user ZOOM how-to



1. Visit <https://tulane.zoom.us>
2. Click on the "Sign In" button



1. Use your Tulane email credentials to login
2. Don't forget to include @tulane.edu after your username

Profile

- Meeting Settings
- Meetings**
- Recordings
- Webinars
- Account Management
- Account Profile
- Reports

Refer-a-Friend  
Attend Live Training  
Video Tutorials  
Knowledge Base

**Kenneth Tyrolf** Edit

Account No. 472013

**Personal Meeting ID** 851-689-3723 Edit  
<https://tulane.zoom.us/j/8516893723>  
× Use this ID for instant meetings

**Personal Link** Not set yet. Customize

**Sign-In Email** ktyrolf@tulane.edu  
Linked accounts:

**User Type** Pro

**Capacity** Meeting 100

**Time Zone** (GMT-5:00) Central Time (US and Canada) Edit

**Language** No option selected. Edit

- From the upper right-hand corner you can use the "Join A Meeting" or "Host A Meeting" options to immediately connect to or begin a meeting.
- If you would like to schedule a meeting, to begin at a later time, you should select the "Meetings" item on the left hand vertical toolbar.

Join a Meeting

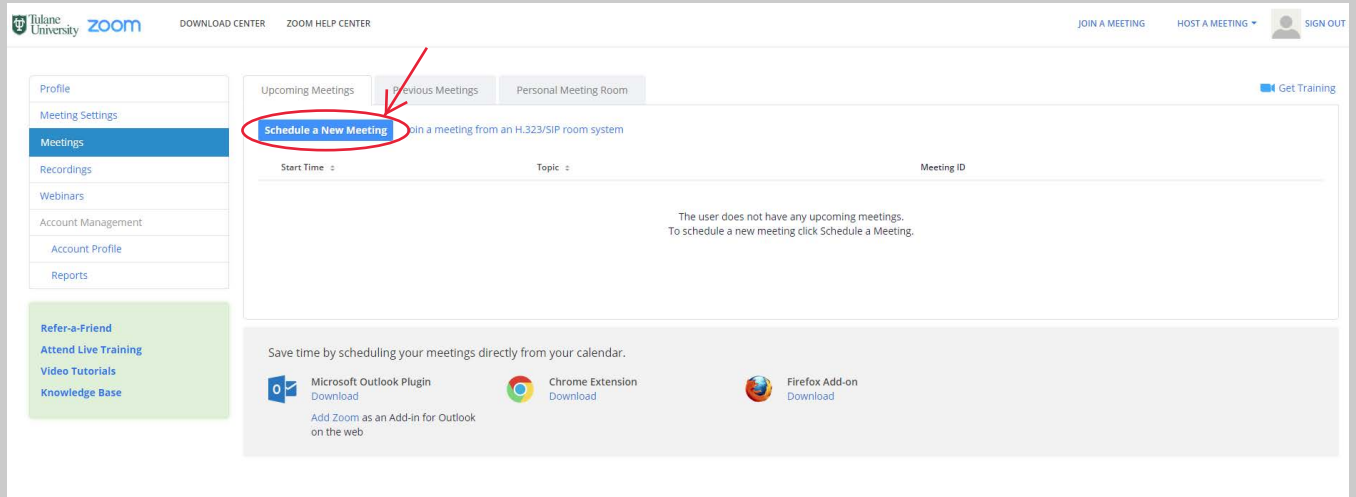
Meeting ID or Personal Link Name

Your meeting ID is a 9, 10, or 11-digit number

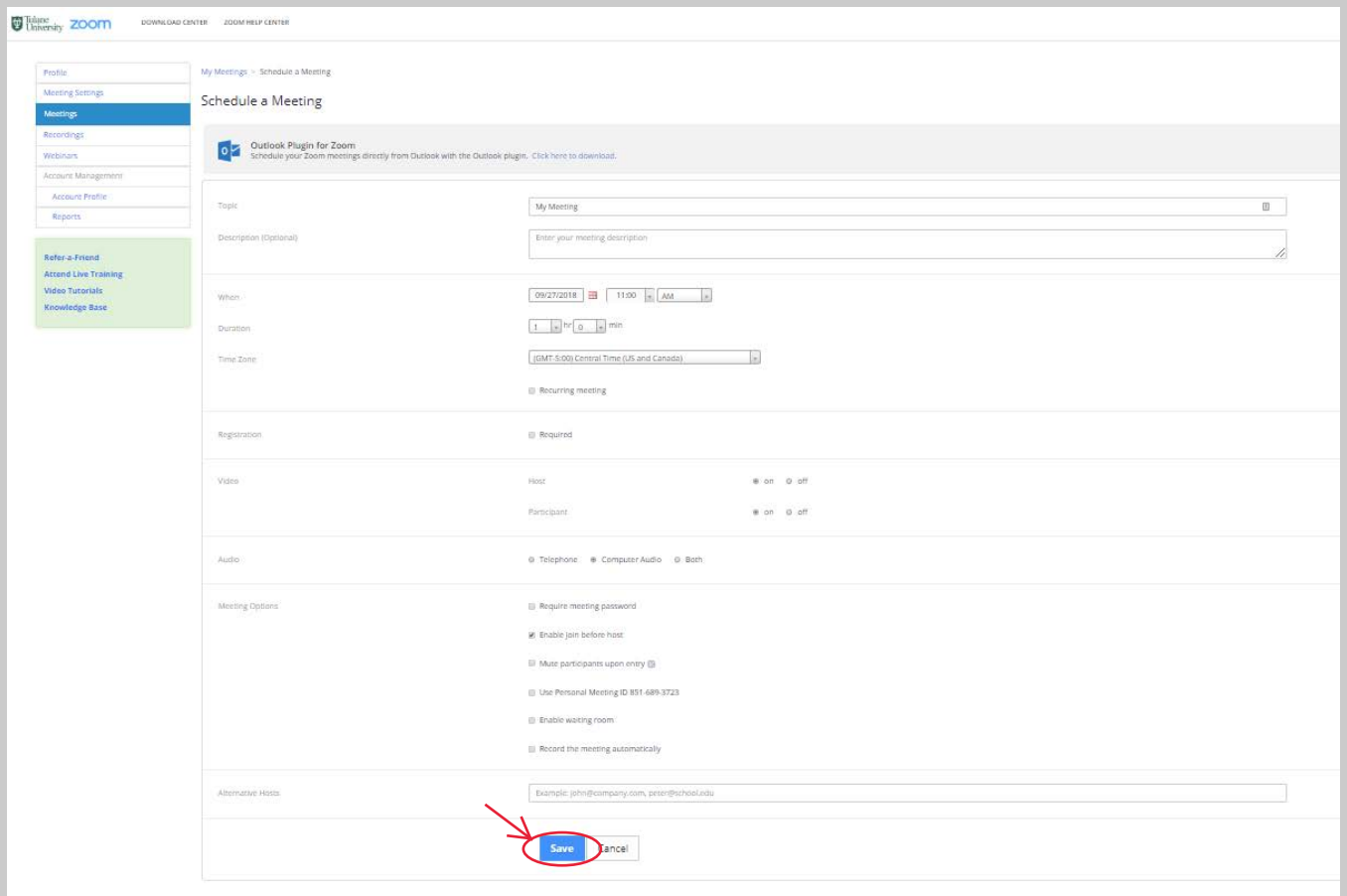
Join

Join a meeting from an H.323/SIP room system

- The "Join A Meeting" option will take you to the above screen while prompts you to enter the Meeting ID number of the session you are trying to connect to.
- The creator of the meeting will have the Meeting ID number. If they forget what the Meeting ID number is they can always see it as visible along the top of active meeting's window.



- Clicking the "Meetings" option on the left-hand toolbar will take you to this screen that lets you Schedule a Meeting to begin at a later time.
- Selecting the "Schedule a New Meeting" button will take you to the below screen that allows you to fill out all of the relevant information, including the start time, of your new meeting.



- When you're finished setting up your new meeting information click the "Save" button

- After hitting the "Save" button you will be taken to this final screen where you can locate your "Meeting ID" number and your "Join URL". Either of these can be used by your guests to connect to your meeting.

My Meetings > Manage "My Meeting" Start this Meeting

Topic: My Meeting

Time: Sep 28, 2018 11:00 AM Central Time (US and Canada)

Add to: [Google Calendar](#) [Outlook Calendar \(.ics\)](#) [Yahoo Calendar](#)

Meeting ID: 627-205-658

Invite Attendees: [Join URL: https://tulane.zoom.us/j/627205658](https://tulane.zoom.us/j/627205658) [Copy the invitation](#)

Video: Host On, Participant On

Audio: Computer Audio

Meeting Options:

- Require meeting password
- Enable join before host
- Mute participants upon entry
- Use Personal Meeting ID 851-689-3723
- Enable waiting room
- Record the meeting automatically

[Delete this Meeting](#) [Edit this Meeting](#) [Start this Meeting](#)

**\*\*Before you may use ZOOM from inside of Canvas you must first visit <https://www.tulane.zoom.us>\*\***