



SPHTM RESUME & COVER LETTER GUIDE

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SAMPLE COVER LETTERS

Resumes

What's the purpose?

A well written resume can be a window of opportunity for an interview, as it is typically the first glance an employer has of your qualifications. Resumes should be in reverse chronological order, jobs and experiences organized with the most recent first.

What should be included?

Contact Information

- Name (Should be at the top of the document and your largest font)
- Tulane or Personal email address and cell phone number
- Address (Include address if you are applying in the same city)

Education

- University and Location
- Degree, Date
- Majors, Minors
- Study Abroad Programs
- For undergraduate students, high school can be removed
- For graduate students, you can begin to condense undergraduate extracurricular activities under this section

Experience

- Name of organization, location, job title, dates
- Use strong action verbs for each bullet point
- Describe the context of the situation and talk about the skills you developed along with tasks completed

Activities and Leadership

- Organization, Role, Date, Description

Skills

- Computer, technical, language skills. Do not list soft skills.

Writing Better Bullet Points

In order to effectively describe your experiences through bullet point descriptions, use strong action verbs, be succinct, provide specific examples, quantify accomplishments, and include industry specific buzzwords whenever possible.

Need some support? Utilize the PAR method:

P: Describe the project or task.

A: What activity did you do?

R: What were the tangible and quantifiable results?

Quick Tips



- A resume should be 1-2 pages. If you commit to a second page, the second page should be nearly full.
- Choose an easy to read, professional font between 10.5-12 size.
- Use plain and consistent formatting without color.
- Use Microsoft Word. Do not use Google Docs, Canva, InDesign or any other graphics.
- Do not include references or "references available upon request" in your resume. These will be formally requested later.
- Include your undergraduate and/or graduate GPA if above 3.5.
- Utilize strong action verbs to begin your bullet points. Try not to repeat verbs.
- Be consistent. Maintain the same styles and formatting throughout your document.
- Email as a PDF whenever you can. No edits or formatting discrepancies will be seen this way.

Example

City of New Orleans

Intern

- Helped file city files on residents
- Reviewed documents with supervisors

Versus

City of New Orleans, Office of Emergency Preparedness

Data Intern, May 2020 - August 2020

- Independently organized 500+ files on 10 years of resident claim reports
- Reviewed information document requests with local internal auditors
- Compiled report, including infographics, presented to department leadership

Action Verbs

Development	Research Skills	Administrative	Editing	Leadership
Adapted	Analyzed	Administered	Converted	Appointed
Developed	Asses	Controlled	Edited Improved	Authorized
Effectuated	Calculated	Contributed	Recommended	Chaired
Formulated	Clarified	Coordinated	Revised	Contracted
Gathered	Collected	Facilitated		Controlled
Planned	Compared	Instructed	Organization	Coordinated
Reorganized	Compiled	Managed	Arranged	Decided
Translated	Conducted	Moderated	Catalogued	Delegated
	Detected	Prepared	Conduct	Developed
Ingenuity	Determined	Present	Delegated	Directed
Conceived	Diagnosed	Provided	Orchestrate	Emphasized
Constructed	Evaluated	Recruited	Organized	Enforced
Created	Examined	Scheduled	Sorted	Enhanced
Defined	Experimented	Supervised		Established
Designed	Explored	Trained	Interpersonal	Generated
Determined	Extracted	Utilized	Skills	Guided
Devised	Formulated		Advised	Handled
Established	Gathered	Follow-through	Advocated	Hired
Formed	Identified	Allocated	Arbitrated	Improved
Founded	Inspected	Completed	Communicated	Incorporated
Generated	Interpreted	Disseminated	Consulted	Initiated
Initiated	Interviewed	Enforced	Contracted	Led
Invented	Investigated	Executed	Counseled	Managed
Originated	Located	Expedited	Interviewed	Mobilized
Predicted	Measured	Implemented	Negotiated	Motivated
Produced	Organized	Installed	Observed	Oversaw
Proposed	Researched	Instituted		Planned
	Searched	Maintained	Conflict	Presided
Writing Skills	Solved	Performed	Resolution	Prioritized
Drafted	Summarized	Reported	Approved	Recommended
Integrated	Surveyed		Resolved	Strengthened
Summarized	Systematized	Improvement	Settled	
Wrote	Tested	Achieved	Solved	
	Verified	Demonstrated		
		Enlarged		
		Expanded		
		Increased		
		Strengthened		

Curriculum Vitae (CV)

What's the purpose?

A curriculum vitae (CV) is different than a resume in that it highlights education and experiences but is typically more focused on academic work including teaching and research. The purpose of a CV is to display your full history of academic work and is usually more appropriate for doctoral students or students applying to teaching and research roles.

What should be included?

Contact Information

- Name (Should be at the top of the document and your largest font)
- Tulane or Personal email address and cell phone number
- Address (Include address if you are applying in the same city)

Education

- University and Location
- Degree, Date
- Concentration
- Title of Dissertation, Thesis
- Research Interests

Experience

- Use different categories including Teaching Experience, Research Experience, Contract Experience, Public Health Experience
- Name of organization, location, job title, dates
- Use strong action verbs for each bullet point
- Describe the context of the situation and talk about the skills you developed along with tasks completed

Publications and Presentations

- Full list of publications and presentations in APA formatting

Memberships

- List all memberships and/or leadership roles in professional organizations

Service

- Cite any additional service outside of work duties including committee membership or board member work

Skills

- Computer, technical, language skills. Do not list soft skills.



How is a CV different from a Resume?

	CV	Resume
Who do you send to?	Fellow Academics, Faculty	Employers
Content	Academic/ Scholarly Achievements Experience, and Education	Experience, Education, Skills
Length	Multiple pages, Not Restricted	1-2 Full Pages
References	Can be Included	Not Included

Cover Letters

What's the purpose?

A cover letter is an introduction to both you and your resume that highlights only your most relevant work. Write a new cover letter specific to each position, and try not to repeat the same content in your resume. A cover letter is also an example of your writing, so it should be proofread.

What should be included?

Paragraph 1: Introduce Interest

- Outline the position and company you are applying to.
- Mention who, if anyone, referred you to the position.

Paragraph 2 and 3: Why are you a good fit?

- Talk about your most relevant experiences, skills, and qualifications.
- Highlight two or three direct examples of your experience that connect to the position you are applying to.

Paragraph 3: Reiterate Interest, Thank You, Next Steps

- Can be a continuation of paragraph 2 if more space is needed.
- Thank the employer for their time, and state that you look forward to speaking with them.
- Sign off (Sincerely,) and include your full name.

Quick Tips



- Do your research on the company you are applying to before writing your cover letter.
- Write your cover letter in the active voice.
- Use the same font and overall formatting of your resume.
- Address to a specific person. Try to find a hiring manager or HR contact on the employer website.
- Follow job position instructions on how to send your letter. Always send as a PDF.
- Cover letters should be one page or less.
- Focus on relevant technical skills to the position rather than your soft skills.

References

References typically should not be included in a resume or cover letter. These will be asked for either in your electronic application or after you have interviewed in person. Employers may ask your references for a more formal recommendation letter or they may follow up with questions over phone/ email.

Quick Tips



- Try to identify 3-4 people to serve as your references before your job search. Examples can include past supervisors, faculty, or staff.
- Ask references for their permission before giving their information to an employer. Keep in touch with your references as your search continues and evolves.
- Choose only the people with whom you have had good interactions with. You do not necessarily have to include your current or most recent supervisor.
- Avoid personal references (family, friend, neighbor, etc.)
- Employers may request a formal recommendation letter or they may call or email your references, so be sure to provide accurate and up to date contact information.
- Do not include references in your resume or cover letter documents unless instructed to do so.

JANE G. WAVE

New Orleans, LA 70118 | jgwav@tulane.edu | (504) 555-5555

Education

TULANE UNIVERSITY SCHOOL OF PUBLIC HEALTH AND TROPICAL MEDICINE *New Orleans, LA*
Bachelor of Science in Public Health *May 2022*

- Honors: Dean's List (all semesters)
- Relevant Coursework: Introduction to Environmental Health, Disaster Management

Experience

TULANE UNIVERSITY RESIDENTIAL LIFE *New Orleans, LA*
Resident Advisor *August 2019 – Present*

- Supervise, counsel, and advise 60 first-year student residents.
- Design and implement weekly floor programs intended to educate and develop residents and their community.
- Completed 100+ hours of training in conflict resolution, diversity, and leadership.

ALLIANCE FOR AFFORDABLE ENERGY *New Orleans, LA*
Energy Education Intern *May – August 2019*

- Planned, organized, and presented Energy Education Workshops to various elementary and middle schools throughout the Greater New Orleans/Louisiana area.

U.S. SENATE CAMPAIGN *Portland, OR*
Intern *May – August 2018*

- Collected information, maintained an internal database, wrote letters, participated in organizing conferences, and represented the candidate in statewide events.
- Participated in fundraising events and personally raised \$10,000 through telephone pledges and door to door interactions.

Leadership and Service

SIGMA DELTA TAU SORORITY *New Orleans, LA*
Community Service Chairperson *August 2019 – Present*

- Organize and lead several volunteer projects in the community, locations including the Louisiana Society of Protection and Care for Animals (LSPCA), Habitat for Humanity, and Boys and Girls Club of Southeastern Louisiana.

PUBLIC HEALTH SOCIETY *New Orleans, LA*
Member *January 2020 – Present*

- Attend events on campus promoting various public health topics and issues.

TULANE BALLROOM *New Orleans, LA*
Member *August 2019 – Present*

- Participate in the recreational group weekly to learn dance styles and engage with peers.

Languages and Skills

- Fluent in Spanish, conversational in French
- Proficient in Microsoft Office Suite
- CITI Certification, *April 2019*

Trudy Tulane

Arlington, TX; 214-555-5555; ttulane@tulane.edu

EDUCATION

Tulane University School of Public Health and Tropical Medicine New Orleans, LA
Bachelor of Science in Public Health May 2023

- Honors: Full-Tuition Academic Scholarship
- Relevant Coursework: Introduction to Public Health, Foundations of Epidemiology

Mirabeau B. Lamar High School Arlington, TX

- Honors: Honor Roll, National Honor Society, Spanish National Honor Society May 2019
- Activities: Student Government Committee Chairperson; Yearbook Editor, 2012-2013

EXPERIENCE

Starbucks Arlington, TX
Barista Summer 2017 – Summer 2019

- Delivered friendly and efficient customer service, serving up to 50 drinks per hour at peak times
- Managed the cash register and handled over \$500 per shift in cash and credit transactions
- Earned “Employee of the Month” designation three times

ACTIVITIES

Tulane University, Office of Admissions New Orleans, LA
Tour Guide Fall 2010- Present

- Promoted Tulane to prospective students and families through comprehensive guided tours
- Led two groups of 10+ prospective students on tour of campus each shift

Global Health Brigades Washington, DC
Intern Summer 2018

- Co-organized summer public health program in Honduras which aims to empower communities to work toward health and economic growth through a student-led social responsibility movement
- Communicated with diverse Honduran populations in efforts to build bridges and reduce inequalities

Mano a Mano Bogotá, Colombia
Volunteer Summer 2017

- Participated in cross-cultural youth leadership and service program
- Crafted and delivered presentation to community groups in U.S. upon return
- Assisted under-resourced communities to resolve global health and economic disparities and inspire all involved to collaboratively work towards an equal world

SKILLS

-
- Languages: Spanish (fluent)
 - Proficient with Microsoft Office Suite

Neaux LA

E-mail: neauxla1@tulane.edu | cell: 012-123-4567

EDUCATION

Tulane University School of Public Health and Tropical Medicine Master of Health Administration - Accepted to the combined BSPH, MHA program	New Orleans, LA May 2022
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Tulane University School of Public Health and Tropical Medicine Bachelor of Science in Public Health and International Development Minor: Spanish	New Orleans, LA May 2020
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EXPERIENCE

Office of Institutional Students and Scholars, Tulane University <i>Graduate Assistant</i> <ul style="list-style-type: none">- Provide leadership in the globalization of the university by supporting the Tulane international community serving as international educators, and facilitating cross-cultural interaction.- Conduct weekly seminars and trainings for the Tulane community alongside OISS leadership.	New Orleans, LA February 2019 – March 2020
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Department of Global Health Policy and Management, Tulane University <i>Teaching Assistant</i> <ul style="list-style-type: none">- Lead seminars for 25 undergraduate students in <i>Introduction to Health Management</i> course.- Teach two sessions of <i>Introductory Health Policy</i> to 15 high school students in a visiting program.	New Orleans, LA January 2019 – May 2019
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Center for Public Service <i>Public Service Fellowship</i> <ul style="list-style-type: none">- Promoted a campus culture of engagement, invigorated scholarship, and renewed Tulane's commitment to campus-community partnership via the student-focused and learning-centered fellowship.- Developed a personal philosophy on civic engagement.- Enabled faculty members to teach high quality service-learning courses and promoted engaged scholarship through their teaching and research.	New Orleans, LA May 2018 – December 2018
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LEADERSHIP ROLES

The Cookbook Project <i>Food Literacy Educator</i> <ul style="list-style-type: none">- Empowered youth to improve their communities through nutrition and cooking education.	New Orleans, LA October 2018 – December 2018
MidCity Dance Team <i>Vice President/ Dance Teacher/ Community Outreach Chair</i> <ul style="list-style-type: none">- Communicated events and activities with the larger MidCity community, scheduled dance performances, and managed the club's online presence.	New Orleans, LA August 2017 – May 2018

SKILLS

-
- *Computer:* Microsoft Office Suite; Final Cut Pro (Mac)
 - *Language:* Spanish (conversationally fluent)
 - *Certification:* CITI Certified

Firstname Lastname

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[linkedin.com/firstnamelastnamemph](https://www.linkedin.com/in/firstnamelastnamemph)

EDUCATION

TULANE UNIVERSITY SCHOOL OF PUBLIC HEALTH AND TROPICAL MEDICINE

Master of Public Health (MPH), International Health and Development, May 2021

Relevant coursework: Monitoring and Evaluation of Maternal and Child Health, International Health Policy, Health Economics for Developing Countries, Malaria Prevention and Control

TUFTS UNIVERSITY

Bachelor of Science (BS), Biology, May 2017

Relevant coursework: Global Health in the Developing World, Grant Writing, Biostatistics

EXPERIENCE

PEACE CORP Namibia

Maternal and Child Health - Health Specialist Facilitator, May 2017 – June 2019

- Collaborated with the Ministry of Public Health to routinely train health personnel and educate community members in maternal and child health, food security, women's empowerment, and community organization; Led five trainings to 100+ community members and administrators
- Analyzed and evaluated behavioral change components of current and proposed educational activities in the community
- Partnered with the district health coordinator to gather and analyze data; develop and present proposals at the municipal level regarding community programming

JOHN SNOW, INC Boston, Massachusetts

Health Services Intern, May - August 2016

- Researched logistics for cost-effective methods for the distribution of contraceptives to low-income females in rural communities in Southeast Asia
- Developed a forecasting system for detecting contraceptive demand in rural communities in Southeast Asia; system implemented in JSI proposal in October 2016

INTERNATIONAL RESCUE COMMITTEE New York, New York

Health Information Specialist, May - August 2015

- Provided data management support including database creation, data flow mapping, and data collection tool development
- Represented the IRC at various conferences and partnerships, including recruiting events.
- Collected data for research studies and surveys carried out for IRC-supported projects

WHITE HOUSE INTERN PROGRAM Washington, DC

Health Policy Intern, May - July 2014

- Researched and co-authored reports on family health, including diabetes prevention and nutrition and HIV/AIDS
- Analyzed and reviewed regulatory developments with respect to the Affordable Care Act, and other health reform activities at the federal and state level

LEADERSHIP

President, School of Public Health and Tropical Medicine Healthcare Management Student Leadership Association, 2016

- Coordinated with executive team to recruit members and hold meetings
- Planned \$10,000 annual budget with the Student Government Association

PUBLICATIONS AND CONFERENCE PRESENTATION

Name, F. (2019), The Dividing Line: Urban Planning and Disaster Response in the Developing World. Poster Session. International Disaster Conference & Expo.

Name, F. (2018), International Health Care Reform: The Impact on Access and Distribution Efficiency. *American Journal of Child Health, 11*, 10-37

Name, F. (2018), Trapped in Abidjan: Effects of Poverty and Inequality on Health. *Journal of Public Health, 30*, 175-190

AFFILIATIONS

- American Public Health Association, Student Member
- American College of Healthcare Executives, Student Associate

SKILLS

- Language: Mandarin (Fluent)
- Statistical Software: SAS; SPSS; STATA; R
- Computer/Technical: Microsoft Office Suite

CAROL L. TON

cton4@tulane.edu
(504) 555-5555

OBJECTIVE

Emerging public health professional with several years of transferrable experience in business administration, digital technology, and market health research; Public health interests include health equity and access to health technology.

EDUCATION

Tulane University School of Public Health and Tropical Medicine

Remote Program

Master of Public Health in Community Health Sciences

May 2021

- Honors: Dean's List; Delta Omega (Public Health) Honors Fraternity
- Relevant Coursework: Health Systems Management, Social and Behavioral Perspectives of Public Health

University of Texas, Dallas

Dallas, TX

Bachelor of Business Administration

May 2010

EXPERIENCE

City of Dallas Health Department

Dallas, TX

Communications Intern

January 2020 – present

- Built and presented a department social media strategy alongside the Director of Communications
- Designed flyers, infographics, electronic invitations, and other marketing material for major community events, shifting focus of content during Covid-19 pandemic.
- Developed and published social media content used to inform the citizens of New Orleans about ongoing and urgent public health issues and resources

Memorial University Medical Center

Washington, D.C.

Program Administrator

June 2015 – August 2018

- Created a database of over 300 physicians' NIH training status using Microsoft Excel
- Coordinated and led bioethics meetings on a monthly basis to resolve patient dilemmas
- Chaired Institutional Review Board meetings on a bi-weekly basis and prepared summation
- Handled departmental budget of \$100,000/quarter
- Hired and trained 10+ program assistants

DC Financial District

Washington, D.C.

Business Manager – Financial District

August 2010 – June 2015

- Contributed to the research for financial district grant applications
- Presented state of organization monthly to senior leadership
- Created 30+ financial assessments evaluated at \$1.5 Million for stakeholders and clients
- Trained 25 new business managers in training

LEADERSHIP EXPERIENCE

Tulane University School of Public Health and Tropical Medicine Remote

Graduate Assistant, 2019-2020

- Serve over 550 public health graduate students by providing online resources to remote community
- Encouraged organization participation in community service in national communities

PRESENTATIONS

American Public Health Association (APHA) Annual Meeting, Philadelphia, PA

Presenter, November 2020

- Selected as one of 15 applicants to conduct a poster session on New Orleans and Washington D.C.'s local solutions to global health problems

SKILLS AND LANGUAGES

- Spanish (Conversational); French (Basic)
- Proficient with Microsoft Office Suite
- SPSS (Basic)

Louis Armstrong
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EDUCATION

Tulane University School of Public Health and Tropical Medicine December 2020
Master of Science in Public Health in Biostatistics
Relevant Coursework: Applied Regression Biostatistics, Epidemiologic Methods,
Medical Entomology, Immunology, Pathogenic Bacteriology, Statistical Inference

New York University May 2018
Bachelor of Science in Biochemistry

- Involvements: Biochemistry Club (Member), Kappa Sigma Fraternity (Vice President of Leadership)

WORK EXPERIENCE

Teaching Assistant, Department of Biostatistics January 2019 – Present
Tulane University School of Public Health and Tropical Medicine New Orleans, LA

- Lead supplementary seminars for 25 students in *Analysis of Categorical Data* course
- Teach two sessions of *Introductory Biostatistics* to 15 high school students in a program sponsored by the School of Public Health
- Adapt curriculum and teaching sessions to virtual formats alongside faculty

Graduate Assistant, Career Services January 2017 – May 2018
New York University New York, NY

- Maintained the internal job recruitment database (Handshake)
- Facilitated communication with students and faculty regarding job openings, internships and networking events
- Researched student resources on relevant career, job, and internship information
- Represented department through social media and created marketing materials

Biostatistics Intern Summer 2016
Johnson Pharmaceutical Research Institute Raritan, NJ

- Collaborated with research scientists on design and analysis of a randomized clinical trial with 400 participants for an investigational medication.
- Co-designed protocol and case report, from development and statistical programming to study report preparation. Report was presented to senior leadership team and used to guide future research

Data Intern Summer 2015
New York State Psychiatric Institute New York, NY

- Maintained and interpreted data through SAS, and reported statistical findings on child mental health impacts
- Created statistical models including advanced multivariate regression analysis to support a \$20 million NIMH-funded research project

LABORATORY EXPERIENCE

Graduate Research Assistant, Wesson Lab September 2018 – Present
Tulane University School of Public Health and Tropical Medicine New Orleans, LA

- Research a novel antimicrobial compound against pseudomonas aeruginosa infections in mice
- Conduct a case study of container-breeding mosquitoes in New Orleans, LA

Undergraduate Research Assistant August 2016 – May 2017
New York University Biochemistry Department New York, NY

- Assisted research in Human Genetics, Cytogenetics and Genotoxicology studies
- Characterized genotypes using starch gel electrophoresis; ran and partially analyzed results of ELISA, Western blot, protein crystallization, and cation exchange chromatography assays

SKILLS

-
- Advanced knowledge of MS Excel (including pivot tables and macros); MS Word; ArcGIS
 - Statistical applications: SAS, SPSS, S-Plus, STAT, BMDP, SUNDANE and R
 - Handshake (Career and Employer Database)

LANGUAGES

-
- Thai (Fluent)
 - Swahili (Fluent)
 - French (Fluent)
 - English (Native)

PUBLICATIONS

Vivica Fox, Grace Jones, Mohammed Khan, **Louis Armstrong**, and Chris Christopher. “-Cell Receptor Signaling Pathways.” J Immunology. 2017 Nov. PMID: 00000000

AFFILIATIONS

-
- American Public Health Association, Member
 - Society for Biostatistics, Member

FRANK FRONT LINES, M.A., MSPH, Ph.D.

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KEY QUALIFICATIONS:

- ❖ An **applied epidemiologist** with over 13 years' experience in research design, implementation and evaluation, disease surveillance and program management in Latin America and the Caribbean and Africa.
- ❖ A **global health program specialist** with expertise in infectious diseases, reproductive health (maternal and neonatal health), gender-based violence, substance use, migration, and social determinants of health and health disparities, who helps ensure data and research are used to inform better programming and impacts.
- ❖ A **skilled health data evaluator and analyst** with extensive experience designing, implementing and analyzing social, behavioral, and epidemiological research, evaluation studies and interventions using community-based participatory approaches, geospatial mapping and social network analysis, qualitative and quantitative methods, and a range of data analytics software tools.
- ❖ An **innovative thinker on research methods and communications** who has designed and implemented new approaches to recruiting hard-to-reach study participants, uses new technology to scale up data collection and analysis, adapts technology solutions to scale up data collection and analysis, and creates strong data visualizations to address key health questions.
- ❖ An **experienced grant writer and program manager** who has successfully secured research funds from the National Institutes of Health, Centers for Disease Control and Prevention, and USAID, managed program budgets and led research teams to produce timely research to inform a range of policies and program areas related to physical and social wellbeing.
- ❖ A **strong cross-cultural leader and communicator** who is fluent in Spanish, French, Haitian Creole, and English, has successfully trained, mentored and built the capacity of local teams and institutions throughout her work, and is deeply familiar with the languages, cultures and health systems of Latin America and Africa.
- ❖ A **champion for equity** in health and social services who applies her analytic skills and science expertise to understanding the barriers to good health for marginalized populations including women and children, indigenous people, and refugees and migrants.

PROFESSIONAL EXPERIENCE:

Department of Global Community Health and Behavioral Sciences

Tulane School of Public Health and Tropical Medicine, New Orleans, LA

Post-Doctoral Researcher and Consultant

August 2020 -

present

Co-Principal Investigator on a range of public health research projects funded by the National Institutes of Health (NIH), Robert Wood Johnson Foundation, and the Bernard van Leer Foundation. Advise on study design, implementation, methods, statistical analysis, and provide oversight and management of graduate student researchers and staff. Lead all geospatial data components including trainings, methods for grants, and analysis. Research and consulting highlights include:

- *Healthy Neighborhoods*: Evaluating the impact of physical neighborhood improvements on health outcomes of minority populations in New Orleans.
- *Violence Intervention for PLWH*: Evaluating neighborhood and psychosocial risks via mobile geo-tracking and daily behavior diaries to inform a mobile platform-based intervention to reduce exposure to violence among women living with HIV.
- *Longitudinal Study of Health Behaviors among PLWH*: Measuring key behaviors and outcomes around alcohol consumption, coping, mental health and adherence to antiretroviral therapy.
- *Latin America Study on Effects of COVID-19 on Maternal, Adolescent, and Infant Health Outcomes*: Qualitative and quantitative study in partnership with researchers from the University of Santiago, Chile;

investigating the impact of COVID-19 on maternal and newborn health outcomes and service provision in public health institutions across the Latin American region.

- Maternal and Newborn Health Project Uganda (Population Services International/PSI, Washington DC): Review and edit findings from the qualitative formative assessment and human centered design intervention implementation process of the maternal and newborn health project in Kampala slums (MaNe). Prepare final documents for deliverables to U.S. Agency for International Development (USAID) and lead manuscript development for publication in peer-reviewed journals.
- Gender Analysis: COVID-19 in Latin America (Banyan Global, Washington DC): Conduct desk review of relevant documents, literature and data. Develop synthesis report on gender issues and differential impacts of COVID19, including recommendations to the U.S. Agency for International Development (USAID) on how to better integrate gender considerations in COVID-19 programming as well as generally across technical domains in the portfolio including health, education, agriculture, etc.
- Best Practice Reviews for Mozambique HIV Programs (Population Services International/PSI, Washington, DC): Review successful approaches and best practices in three areas: models to retain youth and young adults living with HIV in care and treatment, behavior change communication campaigns targeting young men living with HIV to seek care, and HIV stigma reduction campaigns. Provide guidance and recommendations based on review of past interventions.
- Capacity Building of Madagascar Staff on Respondent Driven Sampling (Population Services International/PSI, Washington, D.C.): Lead design and delivery of training in French on Respondent-Driven Sampling (RDS) methods and tools for national staff implementing an integrated bio behavioral survey.
- Research Advisor and Instructor for Research Methods course at Justinien Hospital in Cap Haitian (Konbit Sante, Cap Haitian, Haiti): Lead design and delivery of basic research methods course for medical residence at Justinien Hospital in Cap Haitian, Haiti.

Public Health Research Scientist 2020

September 2015 – August

Oversaw a range of public health research projects and studies, from research design and evaluation, to instrument design and research staff training, to data analysis and publication of results. Worked with various research partners, donors and local agencies to implement high-quality research programs. Served as Staff Researcher for Tulane's *Mary Amelia-Douglas Whited Community Women's Health Education Center* and co-taught graduate-level research methods course. Managed and mentored a three-person graduate research team. Research and technical advisory highlights include:

- Longitudinal Epidemiological Study of HIV-positive Female Sex Workers in the Dominican Republic (DR): (May 2017-May 2020): Conceptualized and developed the study design, successfully securing and managing grant funds from the National Institutes of Health (NIH) to research health behaviors among a sample of 60 female sex workers in the DR, and serving as Principal Investigator and managing the research team and workplan for the four-year study. Applied innovative technology solutions to participant recruitment and data collection, produced sophisticated infographics to support learning and dissemination, and organized Spanish-language dissemination meeting with the Dominican Ministry of Health and international and local agencies.
- Epidemiological Study on Sexual Risk Behaviors Among Adolescent Girls and Young Women (AGYW) and their Male Sexual Partners in Haiti (May 2018-October 2019): Conceptualized and developed the study design and secured approximately \$350,000 from USAID's MEASURE Evaluation to research sexual risk behaviors among young people in Haiti, serving as Co-Investigator and, selecting and managing the local research contract and training the ten-person in-country research team. Designed survey instrument in English, French, and Haitian Creole, planned and led key stakeholder meeting to ensure buy-in from all stakeholders, advised team on RDS methods and presented findings to key stakeholders in English and French.
- Qualitative Evaluation on Stigma, Motherhood, and Migration among Haitian and Haitian-Dominican Female Sex Workers in the DR (February 2017-October 2019): Conducted formative research on sexual risk prevention and intervention programs in the DR, informing the design of a successful study proposal to secure

approximately \$80,000 from the USAID MEASURE Evaluation, and served as Co-Investigator. Developed and piloted qualitative research guide, trained field team on interview techniques, directly conducted 46 surveys and 10 key informant interviews and provided quality assurance on all data collection and analysis, designed codebook for qualitative interview analysis, and produced the final report.

- *Substance use Among HIV-Positive African Americans (Mary Amelia Women's Center – September 2015-August 2020)* Collaborated on a multi-site, multi-year NIH longitudinal cohort study among 350 substance using HIV-positive African Americans in New Orleans, authoring four peer reviewed publications that employed advanced statistical methods including multilevel regression, latent class analysis, and generalized estimating equations
- *Daily Geographic Activity Space and Alcohol use among PLWH in New Orleans (Mary Amelia Women's Center – September 2016-September 2017)* Conducted, authored, and published NIH funded epidemiological study using hierarchical modeling and spatial analysis to analyze secondary data from the Jamaica national drug use survey; wrote and published manuscript in academic peer reviewed journal.
- *Analysis of Birth Outcomes among African Americans in New Orleans (Mary Amelia Women's Center – September 2015-May 2017)*: Employed propensity score matching, hierarchical modeling, and spatial analysis to analyze birth outcomes from the Louisiana Electronic Event Registry System and published manuscript in academic peer reviewed journal.
- *HIV/AIDS Knowledge, Attitudes, and Practices Assessment among Orphans and Vulnerable Children in Haiti (April-May 2016/March 2017)*: Provided technical assistance on study design, survey development and training of field team with funding from Georgia Southern University.
- *Program Evaluation and Sustainability Plan (June-September 2016)*: Hired by the Oak Ridge Institute for Science and Education as lead consultant to evaluate and develop a program sustainability plan for CDC's IMPACT public health advisor leadership and management training program in Nairobi, Kenya.
- *Qualitative Program Evaluation (March-May 2017)*: Conducted 32 in-depth interviews and 12 focus groups for an end-line qualitative evaluation of USAID's ACCESS program in Nicaragua.

DB Consulting Group, Port-au-Prince, Haiti
September 2015

January 2014 -

Maternal Health Epidemiologist

Maternal health epidemiologist providing technical assistance to the Haitian Ministry of Health on disease surveillance and health systems strengthening with emphasis on reproductive health, through a contract with the Emergency Response and Recovery Branch, Division of Global Health Protection, Centers for Disease Control and Prevention.

- Developed facility and community-based maternal mortality response and adverse pregnancy outcomes project surveillance project and all associated materials for the Ministry of Health focused on improving surveillance of home-based maternal deaths.
- Facilitated training sessions with community health workers and supervisors on pregnancy risk signs, identification of coverage zones, monthly monitoring, completion of pregnancy tracking forms.
- Advised CDC partner facilities on maternal death surveillance reporting and organized maternal death review committees at two facilities and led national training on verbal autopsies for maternal deaths.
- Conducted emergency obstetric care assessment in 10 district hospitals to determine availability and gaps of equipment, services, and human resources.
- Performed pregnancy outcome surveillance training with Haitian data technicians and medical officers, improving efficiency and accuracy of data recorded in Haitian health registries.
- Implemented rapid maternal death surveillance study at 10 Haitian hospitals, collecting data on facility-based maternal deaths for improving accuracy of estimates.

- Supported oral cholera vaccination and knowledge, attitude, and behaviors assessment in Northern Haiti.
- Co-led a water treatment market evaluation among households in rural Haiti.
- Co-led a family planning acceptability and quality of care study in Northern Haiti.
- Co-led a gender-based violence evaluation among women and girls in internally displaced population camps in Port-au-Prince.
- Supervised and trained three Emory graduate students on summer practicum.

Chenega Consulting Inc., Atlanta, GA

September 2012 –

January 2014

Senior Research and Evaluation Fellow

- As principal investigator of a study funded by CDC Innovation Fund on technological innovations to improve facilitation of international technical instructions on refugee and migrant medical screening procedures:
 - Drafted and finalized the study protocol, survey instruments, and participant recruitment and sampling strategy.
 - Administered the qualitative component of the study in 10 countries, gathering feedback from international panel physicians on the technical instructions used for medical screenings.
 - Created and disseminated a web-based quantitative survey to more than 300 panel physicians, exceeding the calculated sample needed to produce statistically significant and generalizable results.
- As technical advisor to international panel sites on the implementation of the Tuberculosis (TB) Culture and Directly Observed Therapy (DOTS) technical instructions:
 - Observed and evaluated international panel sites on medical screenings of U.S.-bound refugees and immigrants verifying that screenings were conducted according to U.S. regulations.
 - Revised training materials on correct implementation of the 2007 Cultures and Directly Observed Therapy Tuberculosis (TB) international Panel Physician Summit.
 - Co-organized the International Panel Physician Summit in partnership with the Australian Department of Immigration and Citizenship for over 300 international participants; arranged and taught various pre-summit workshops and case study sessions.
 - Produced and disseminated an immigrant and refugee toolkit of educational materials about cultural adaptation, medical screenings, TB signs and symptoms of TB, importance of medication adherence.

University of Miami Medical School/Atención Primaria de Salud (APS) Nicaragua, Managua, Nicaragua

Social Medicine Fellow

May 2012 –

September 2012

- Assessed public health system's diabetic patient tracking system and procurement of laboratory and pharmaceutical supplies for diabetic and hypertensive patients using Lean Thinking framework.
- Produced value stream maps of the patient journey, identifying systemic bottlenecks and introducing task shifting strategies to minimize patient load at health posts and centers.
- Created and tested a diabetes health education curriculum focused on chronic disease prevention and management for community health workers.

Johns Hopkins Bloomberg School of Public Health, Baltimore, MD

Research Associate

September 2011 –

September 2012

- As Principal Investigator for a USAID-funded maternal health surveillance project at Hospital Albert Schweitzer in Haiti:

- Designed and implemented evaluation of electronic tablet registries for documenting child and maternal health indicators; wrote and presented findings
- Provided recommendations to improve community health worker compliance for project scale-up.
- Advised Columbia University MD-MPH students on road traffic trauma/injury study.
- Researched and published two studies on food insecurity, race, and female-headed households in Brazil.
- Research and published a systematic review on treatment for pre-eclampsia in low-and middle-income countries.
- Designed and taught 6-week health education curriculum for 35 adolescents on reproductive and sexual health and family planning, improving knowledge on pregnancy and STI prevention and hygiene.

EqualHealth, Haiti and Boston, Massachusetts
August 2020

September 2011-

Monitoring and Evaluation Lead

Led the M&E team for this medical education and capacity building NGO focused on providing continuing education and training opportunities for Haitian medical professionals and medical students; designed the M&E and theory of change model for the organization's four main programs including the international fellows program, the visiting professor program, the annuals social medicine course, and the annual medical education conference; supervised a team of M&E analysts responsible for analyzing and summarizing results to inform annual reports for donors.

The Arajuno Road Project, Puyo, Ecuador
September 2009

September 2008 –

Program Manager

Designed and managed educational programs for this nascent NGO, including English as a Second Language, Health and Nutrition, and Adult Learning; recruited and placed international volunteers in local schools and supervised their teaching activities; monitored, evaluated and reported on programs.

Accion USA, Cambridge, MA
August 2008

September 2007 –

Financial Literacy Advisor

Created financial education curriculum and taught financial literacy seminars in Spanish and English for immigrants and refugees, connected them with financial services providers to establish credit, and coordinated micro-loan outreach activities, including a local television spot, to immigrant communities.

EDUCATION:

Doctor of Philosophy in Public Health, PhD

August 2020

Department of Global Community Health and Behavioral Sciences, Tulane University School of Public Health and Tropical Medicine

Master of Science in Public Health, MSPH

May 2013

Department of International Health, Johns Hopkins Bloomberg School of Public Health

Master of Arts, M.A.

May 2011

Center for Latin American and Caribbean Studies, University of Florida

Bachelor of Arts and Science, B.A.

January 2007

ADDITIONAL INFORMATION:

Computer Skills: SAS, STATA, SPSS, Nvivo, Atlas.ti, RDSanalyst, ArcGIS, Geoda, Ucinet, Microsoft Office, EpiInfo, PASS, ODK, Qualtrics

Languages: Spanish (*fluent*), Haitian Creole (*fluent*), French (*advanced*)

Countries of Work Experience: Albania, Bolivia, Canada, Costa Rica, Dominican Republic, Ecuador, El Salvador, Guyana, Haiti, Honduras, Jamaica, Kenya, Nicaragua, Panama, Peru, Poland, Tanzania, Uganda, USA

Volunteer Work: Translator and Interpreter, Criss Response, Atlanta, GA; English as a Second Language Instructor, LaAmistad, Atlanta, GA; Board Member, EqualHealth, Boston, MA; Research Advisor, Konbit Sante, Haiti

PROFESSIONAL CERTIFICATIONS AND TRAINING:

- CITI Program, Biomedical Ethics, Social Behavioral Ethics, 2019 -2023, *Tulane School of Public Health and Tropical Medicine*
- Intensive Longitudinal Methods, November 2020, *Statistical Horizons*
- Modeling Change, Longitudinal Data and Repeated Measures, June 2019, *University of Utah*
- Advanced Social Network Analysis and Modeling, May 2019, *University of North Carolina*
- Multilevel Modeling, April 2018, *Statistical Horizons, Temple University*
- Advanced GIS, January 2017, *Center for Geographic Analysis Harvard University*
- Social Network Analysis, June 2017, *LINKS Institute, University of Kentucky*
- Teaching English as a Second Language Certification, June 2008, *School for International Training, Quito, Ecuador*

PUBLICATIONS AND PRESENTATIONS:

Sample Peer Reviewed Papers (over 20 peer-reviewed papers in well-known academic journals):

- **Front-Lines F**, Alpha C, Beta M, Gamma Y, Delta A, Epsilon C, Zeta D, Eta K. “Todo se trata a quien conoce”: Social Networks and Drug Use among Female Sex Workers Living with HIV in the Dominican Republic. YEAR. *Journal*. (accepted Month Year)
- Alpha M, Beta L, **Front-Lines F**, Gamma J, Delta D, Epsilon E, Zeta K. Maternity Care Deserts and Maternal Death in Louisiana. *Journal*; YEAR.
- **Front-Lines F**, Alpha K, Beta, M. Living in Crime: Neighborhood Domestic Violence and Small for Gestational Age Births. *Journal*. YEAR.

Sample Reports:

- Alpha, Katherine, **Front-Lines, Frank**, Beta, Jessica. 2019. Final Report: HIV vulnerability and service use among Haitian female sex workers in the Dominican Republic. Chapel Hill, NC, USA: MEASURE Evaluation, University of North Carolina.
- **Frank Front-Lines** and Katherine Alpha. 2019. Stakeholder Data Use and Dissemination Planning Tool: An example from a Research Study in Haiti: Final Report. Chapel Hill, NC, USA: MEASURE Evaluation, University of North Carolina.
- Alpha, K., Beta, M., **Front-Lines Frank**, et al. The Health of Women & Girls in Louisiana: Racial Disparities in Birth Outcomes. 2017. Mary Amelia Douglas-Whited Community Women’s Health Education Center, Tulane School of Public Health and Tropical Medicine. New Orleans, Louisiana.

Book:

- Hebblethwaite, B with editorial assistance from **Front-Lines, F.**, et al. Vodou Songs in Haitian Creole and English. 2011. Temple University Press: Philadelphia, PA.

Sample Presentations

- **Front-Lines F**, Alpha J. 2019. Les dialogues communautaires pour diffuser des résultats de recherche: exemple d'une étude en Haïti. Chapel Hill, NC, USA: MEASURE Evaluation, University of North Carolina.
- **Front-Lines F**, Alpha Y, Beta B, Gamma K. 2018. Political impunity and HIV vulnerability among Haitian female sex workers in the Dominican Republic. International AIDS Conference. Poster Exhibition. Amsterdam, Netherlands.
- **Front-Lines F**, Alpha M, Beta K. 2017. Neighborhood predictors of racial disparities in adverse birth outcomes. National Conference on Health Disparities. Poster Exhibition. New Orleans, Louisiana.

HONORS, AWARDS, FELLOWSHIPS:

- Delta Omega Best Dissertation Award, 2021, *Tulane School of Public Health and Tropical Medicine*
- Doctoral Dissertation Honors Award, 2020, *Department of Global Health and Behavioral Sciences, Tulane School of Public Health and Tropical Medicine*
- National Institute of Health F31 NRSA Pre-Doctoral Fellowship, 2017-2021, *Tulane School of Public Health and Tropical Medicine*
- Doctoral Fellowship, 2015-2016, *Mary Amelia-Whited Douglas Women's Health Education Center (MAC) Tulane School of Public Health and Tropical Medicine*
- University Fellows Doctoral Scholarship Recipient, 2015, *University of Arizona Graduate School, University of Arizona School of Public Health*
- Nicaragua Social Medicine Fellow, 2012, *Hispanic Serving Health Professionals, University of Miami Medical School*
- Foreign Language Area Studies Summer Fellowship: Haitian Creole, 2010, *Center for Latin American and Caribbean Studies, University of Florida, Florida International University*
- Foreign Language Area Studies Academic Fellowship: Haitian Creole, 2009-2011, *Center for Latin American and Caribbean Studies, University of Florida*

Cleo Canal, PhD MPH

New Orleans, LA 71234

Cleo.canal@tulane.edu

(123) 456-7890

EDUCATION:

Doctor of Philosophy (PhD), Environmental Health Sciences
Tulane University School of Public Health and Tropical Medicine

12/2020
New Orleans, LA

Master of Public Health (MPH), Environmental and Occupational Health
Drexel University Dornsife School of Public Health

06/2014
Philadelphia, PA

Bachelor of Art (BA), Psychology
Agnes Scott College

05/2012
Decatur, GA

PROFESSIONAL EXPERIENCE:

UJMT Fogarty Global Health Fellow, USA Scholar

07/2019 – 12/2020

Scientific Research Center Suriname/ Academic Hospital Paramaribo, Paramaribo, Suriname

- Created a research project to a) determine pesticide levels in pregnant women, b) assess literacy regarding pesticide use among a sub- cohort of women of reproductive age from the CCREOH cohort, and c) identify potential sources of pesticide exposures among women of reproductive age in Suriname.
- Managed a research program along with recruiters and a research team in Suriname, in order to achieve project goals and ensure confidentiality of participant responses and information.
- Created informed consent, assent, parental permission forms, and survey to assess the literacy of pesticide use among women of reproductive age from the CCREOH cohort.
- Conducted large and small workshops and/or meetings. Develops agendas and timelines, oversaw meeting logistics and multimedia presentations, and prepared written summaries.
- Prepared manuscripts, posters, and oral presentations for conferences and community briefings. Drafted and edited materials for publication.
- Oversaw project budget and authorizes expenditures.
- Collaborated with experts and sponsors from government agencies in Suriname and other organizations.

Consultant

09/2018 - 12/2018

Align Education, New Orleans, LA

- Managed and conducted evaluations of educational programs supported by the U.S. Department of Education alongside Director.
- Collected, analyzed, and interpreted educational program data.
- Drafted reports to communicate results and presenting recommendation for program improvement.

Teaching Assistant

08/2017 - 12/2020

Tulane University School of Public Health and Tropical Medicine, New Orleans, LA

- Supported Formulation of Public Health Policy and Foundations to Environmental Health graduate courses.
- Tutored and mentored 20+ students, proctored examinations, and assisted the professor.
- Prepared and delivered presentations for lectures.
- Recorded grades and informed students of their final grades.
- Created and wrote materials such as a syllabus and visual aids and corresponded with students on Canvas.

Graduate Research Assistant

09/2016 - 12/2020

Tulane University School of Public Health and Tropical Medicine, New Orleans, LA

- Developed literature reviews, publications, presentations, etc. on numerous topics including climate change, and disaster preparedness in the Caribbean, and the Environmental Policy textbook for Faculty Advisor/ Chair of the Global Environmental Health Sciences.

Emerging Scholar Mentor

06/2017 - 07/2018

Tulane University School of Public Health and Tropical Medicine, New Orleans, LA

- Collaborated with the Faculty Advisor in developing a research project, creating a lesson plan, and participating in scholar selection.
- Taught the fundamentals of SPSS, which included Data Formats, Importing Data, Summarize Data, Data Management, and Statistical Analysis.
- Supervised 15 students during Research Days and guiding scholars towards completion of research project.

Association of Schools and Programs of Public Health/ U.S. EPA Fellow

09/2014 - 09/2016

National Center for Environmental Assessment, U.S. Environmental Protection Agency, Washington, DC

- Conducted secondary research with EPA colleagues on projects pertaining to risk assessments for the Integrated Risk Information System (IRIS).
- Analyzed the effects of chemical substances on human health and the environment, specifically maternal and child health.
- Collaborated on two review articles: the role of environmental factors in pubertal gynecomastia, and epidemiologic literature on environmental chemicals in breast milk and the relationship to infant health.
- Evaluated the literature focused on environmental chemicals in breast milk and the relationships to infant health outcomes for a systematic review in progress for publication.
- Utilized NHANES data to determine the body burden of women who have and have not breastfed in their lifetime.
- Completed the Reporting Quality Documentation section of the Study Quality Evaluation Tool of the developmental and reproductive endpoints of animal studies for a chemical assessment.

Hispanic Serving Health Professions Schools/U.S. VA Fellow

06/2014 - 08/2014 & 06/2013 - 08/2013

Environmental Programs Service and Office of Public Health, U.S. Department Of Veterans Affairs, Washington, DC

- Responsible for developing, conducting, analyzing and presenting the results of a survey to assess the Veterans Health Administration Standards for Sanitation pertaining to people, process, and performance at VA Medical Centers nationwide.
- Analyzed and presented the results of a survey created by the Office of the Assistant Deputy Under Secretary for Health for Operations Management.
- Created a program evaluation for the Environmental Management Systems Officers at the VA Medical Centers nationwide to assess their Veterans Health Administration Standards.
- Evaluated risks and hazards of Veterans' health from substances at hazardous waste sites and from the field.
- Responsible for developing information on the exposures Veterans encounter in the field and their possible diagnosis for the Office of Public Health Department of Veterans Affairs' website and corresponding Mobile Application, which will help providers of Veterans effectively treat their patients and increase their knowledge on environmental exposures Veterans are exposed to.

Opening Doors Health Disparities Research Training Program Trainee

10/2013 - 06/2014

Drexel University Dornsife School of Public Health, Philadelphia, PA

- The objective of the research project was to understand how the environment serves as a barrier and motivator for optimal nutrition behaviors among breastfeeding women with children less than two years of age.
- Qualitative formative research was conducted in four regions Tigray, SNNPR, Oromiya and Amhara in Ethiopia through transect walk and community mapping, individual/ group interviews, and participant observations by volunteers.
- Created the research question, analyzed the data of the women who participated in the individual in-depth interviews in Excel, and drafted a manuscript for a team that is now being reviewed and revised.

Graduate Research Assistant

04/2013 - 06/2014

Center for Public Health Readiness and Communication, Philadelphia, PA

- Assisted with and developed research, data collection and, emergency/ disaster management templates and protocols.
- Developed, implemented, and evaluated a comprehensive social media templates focused on disaster preparedness for the Pennsylvania Department of Health for their emergency management activities and environmental health programs.
- Managed the website diversitypreparedness.org, the National Resource Center on Advancing Emergency Preparedness for Culturally Diverse Communities, and an electronic library of resources devoted to preparing diverse communities for disasters.
- Created and promoted programs to strengthen community and regional efforts of emergency response and management for the Center of Public Health Readiness and Communication.
- Conducted briefings and presentations for stakeholders and staff members.
- Identified new resources, codes, and classified resources during the migration to a new framework for the website. Supported other projects, which included developing guidance and training materials to assist medical practices and individuals with special health care needs with disaster preparedness.

Community Diagnostic Analysis Intern

04/2013 - 06/2013

Foundation for International Medical Relief of Children (FIMRC), Philadelphia, PA

- FIMRC launched a new project site in the Dominican Republic, data obtained from the community diagnostic survey was analyzed to identify the needs of the community, including sanitation, household issues, perception of healthcare, and disease within the community.
- Presented at the Drexel University School of Public Health Symposium, June 2013 (See presentations).

Healthy Lifestyles Coordinator Intern

07/2011 - 08/2011

Bedford Stuyvesant YMCA, Brooklyn, NY

- Responsible for increasing attendance and promoting the Diabetes Prevention program in Brooklyn, New York.
- Created presentations for health fairs and programs, and implemented membership strategies for recruitment and recruitment of new and old members.

Sales/Events Intern

03/2011 - 07/2011

American Diabetes Association, Atlanta, GA

- Planned the corporate walk breakfast for Step Out Alpharetta, an initiative aimed to increase diabetes awareness.
- Created and presented presentations to local clubs, organizations and corporations.

ADDITIONAL WORK EXPERIENCE

Resident Life Assistant

08/2010 - 05/2012

Agnes Scott College, Decatur, GA

- Created, planned, and implemented educational, social, and recreational programs for 50+ residents.
- Supervised and counseled peers on personal, academic, and career concerns, and managed various administrative duties.

Chemistry Lab Assistant

08/2009 - 05/2012

Agnes Scott College, Decatur, GA

- Teaching Assistant to the professor for both General Chemistry I and II, and Organic Chemistry II and I labs.

PUBLIC HEALTH SCHOLAR OPPORTUNITIES

Summer Medical and Dental Enrichment Program Scholar

06/2009 - 07/2009

Case Western Reserve University School of Medicine, Cleveland, Ohio

- Received an introduction to the fundamentals of public health, biostatistics, biological and physical sciences.
- Shadowed physicians at UH MacDonald Women's Hospital and UH Rainbow Babies & Children's Hospital.
- Researched and presented on the prevalence of language barriers between healthcare professionals and patients.

Drexel University Student Global Advisory Board

11/2013 - 06/2014

Drexel University, Philadelphia, PA

- Provided feedback and instruction to faculty, staff, and students on how to most effectively enforce the "Global Drexel" component of Drexel University's Strategic Plan.

TRAININGS

- Analyzing Publicly Available Data Course at EPIC 2016 Columbia University Mailman School of Public Health in New York, NY, June 30 - July 1, 2016
- Will You Take the Risk Challenge? An Interactive, Educational Simulation of the Human Health and Ecological Risk Assessment Process Education Course in Henderson, NV, October 19, 2015
- SAS Programming 1: Essentials in New York, NY, September 30-October 2, 2015
- Occupational and Environmental Exposures Education Course in Montreal, QC, June 27, 2015
- Mid-American Toxicology course sponsored by FDA and EPA, October 27-31, 2014
- HSHPS Professional Development and Data Systems Workshop, Washington, D.C., June 2014 to August 2014 & June 2013 to August 2013
- SMDEP Scholar, Case Western Reserve University School of Medicine, Cleveland, Ohio, June - July 2009

HONORS

- Dean's Outstanding Student Leadership Award, May 2021
- Students Who Rocked Public Health, Journal of Public Health Management and Practice, December 2019
- The UJMT Fogarty Global Health Fellows Program, USA Scholar, Suriname, July 2019
- Ambassador Jay Anania Award for Commitment to Global Environmental Health Research, May 2019
- The Jim and Sonia Miller Scholarship Fund for Deserving Students in the Department of Global Environmental Health Sciences, May 2018
- Opening Doors Health Disparities Research Training Program Trainee, September 2013
- Summer Medical and Dental Enrichment Program Scholar, June 2009

PUBLICATIONS

- Alpha, W., Beta, J., Gamma, A., Delta S., Epsilon, P., Zeta, G., Eta, J., Theta, J., Iota, G., Kappa, R., Lambda, A., Mu, F.A., Nu, L.F., **Canal, C.**, Xi, E., Omicron, A.W., Pi, W., Rho, A., Sigma, E., Tau, S.S., Upsilon, H., Phi, M. Caribbean Consortium for Research in Environmental and Occupational Health (CCREOH) Cohort Study: influences of complex environmental exposures on maternal and child health in Suriname. *Journal*.
- Alpha, M.Y., Beta, H.H., Gamma, M., Delta, A., Epsilon, J.K., **Canal, C.** (YEAR). Advancing Environmental Health Literacy: Validated Scales of General Environmental Health and Environmental Media- Specific Knowledge, Attitudes and Behaviors. *Journal*.
- Alpha, C.J., Beta, J.S., Gamma, D.R., **Canal, C.**, Delta, F., Epsilon, J., Zeta, A., Eta, J.E., Theta, S.P., Iota, H., Kappa, M., Lambda, M., Mu, A.M., Nu, A., Xi, A.A., Omicron, A. (YEAR). A Matrix for Bridging the Epidemiology and Risk Assessment Gap. *Journal*.
- **Canal, C.**, Alpha, C., Beta, I., Gamma, S.A., Delta, E.P., Epsilon, C.M., Zeta, S.E. (YEAR). Environmental Chemicals in Breast Milk. *Journal*.
- Alpha, J. S., Beta, G. M., Gamma, M. H., Delta, E. P., Epsilon, S. A., **Canal, C.**, & Zeta, M. (YEAR). Infant Dietary Exposures to Environmental Chemicals and Infant/ Child Health: A Critical Assessment of the Literature. *Journal*.
- Alpha, G. M., Beta, J. S., Gamma, M. H., Delta, E. P., Epsilon, S. A., **Canal, C.**, & Zeta, M. (YEAR). Environmental Chemicals in Breast Milk and Formula: Exposure and Risk Assessment Implications. *Journal*.
- **Canal, C.**; Alpha, L.; (YEAR). PCB concentrations in women based on breastfeeding history: NHANES 2001-2004. *Journal*.
- Alpha, F., **Canal, C.**, Beta, O., Gamma, K., Delta, T., Epsilon, A., et al. (YEAR). *Journal*. Philadelphia: Blurb.

PRESENTATIONS

- Canal, C., Alpha, W., Beta, M.Y., Gamma, F., Delta, A., Epsilon, M., Zeta, S., Eta, A., Theta, J.; (DATE) Urinary Pesticide Metabolite Concentrations in Pregnant Women from Suriname. Poster Presentation at the American Public Health Association (APHA), Philadelphia, Pennsylvania
- Canal, C., Alpha, W., Beta, M.Y., Gamma, F., Delta, S., Epsilon, A., Zeta, J.; (DATE) Urinary Pesticide Metabolite Concentrations in Pregnant Women from Suriname. Poster Presentation at the International Society for Environmental Epidemiology (ISEE), Utrecht, the Netherlands
- Canal, C., Alpha, W., Beta, M.Y., Gamma, F., Delta, S., Epsilon, A., Zeta, J.; (DATE) Urinary Pesticide Metabolite Concentrations in Pregnant Women from Suriname. Poster Presentation at the Caribbean Public Health Agency (CARPHA), Port of Spain, Trinidad & Tobago
- Alpha, T., Canal, C., Beta, M., Gamma, A.; (DATE). Psychological Distress During Pregnancy in Southeast Louisiana. Poster Presentation at the American Public Health Association (APHA), San Diego, California

ASSOCIATION MEMBERSHIP

- American Public Health Association: Student Member
- International Society of Exposure Science: Student Member
- Teratology Society: Student Member

LEADERSHIP POSITIONS

- Environmental Health Perspectives (EHP) Early- Career Researcher Initiative (ECRI) Advisory Panel: Member
- Tulane University School of Public Health and Tropical Medicine Doctoral Student Advisory Board: Member
- Tulane University School of Public Health and Tropical Medicine Strategic Planning Steering Committee: Member
- Tulane University School of Public Health and Tropical Medicine Campus Recreation Director's Advisory Council: Member
- Tulane University School of Public Health and Tropical Medicine Diversity Committee: Founding President
- International Society of Exposure Science: Board Member, Student Councilor, and Co- Chair of the Student/New Researcher Committee
- Drexel University Public Health Alumni Network: Board of Director and Chair of the Alumni Engagement Committee

SKILLS & CERTIFICATIONS

- NETA Indoor Cycling Instructor Certification, Tulane University, New Orleans, LA, April 8, 2018
- Global Health Certificate, Drexel University Dornsife School of Public Health, Philadelphia, PA, June 2014
- Computer Software Skills:
 - Word processing and graphics: Microsoft Word, PowerPoint, and Excel (Advanced)
 - Literature search and sorting: HERO (The Health and Environmental Research Online) website (Intermediate); EndNote (Intermediate)
 - Statistical: SPSS (Advanced); R (Intermediate); SAS (Intermediate); STATA (Intermediate)

HARRY P. HEALTH

New Orleans, LA

123-456-7891

harry.health@gmail.com

EDUCATION & CERTIFICATIONS

DrPH, Global Community Health and Behavioral Sciences

May 2020

Tulane University School of Public Health and Tropical Medicine

New Orleans, LA

MPH, Health Education and Communication

May 2009

Tulane University School of Public Health and Tropical Medicine

New Orleans, LA

BS, Molecular Biology

June 2004

University of California, San Diego (UCSD)

La Jolla, CA

Certified Health Education Specialist

October 2006

National Commission for Health Education Credentialing

PUBLIC HEALTH EXPERIENCE

Lead Student Research Associate, Tulane University School of Public Health and Tropical Medicine, New Orleans, LA (1/2019 – present)

- Support Breakthrough RESEARCH, a USAID-funded project to identify key evidence gaps and develop consensus-driven research agendas to guide priority investments in social and behavior change research, programs, and policy.
- Schedule and conduct in-depth interviews in English and Spanish to evaluate the USAID Zika Response in Latin America.
- Transcribe interviews and conduct quality control on interview transcripts.
- Conduct thematic analysis of qualitative interviews and produce reports of evaluation results.
- Develop qualitative evaluation protocols for a youth-driven family planning communication campaign in French-speaking West Africa.

Independent Consultant (4/2018 – 6/2019)

- Support public health and housing affordability agencies across the United States by conducting literature reviews, assessing local education agencies assessments, writing reports, and developing curriculum.
- Provided 3 schools with capacity building assistance for implementing comprehensive sex education and trained 20 educators on core skills for teaching sex education.

School Engagement Manager, Louisiana Public Health Institute (LPHI), New Orleans, LA (10/2016 – 8/2018)

- **Policy and Advocacy:**
 - Design evaluation and research projects to assess local sex education policies and programs.
 - Monitor and analyze state and local sexual health education policies.
 - Develop policy briefs, factsheets, and other advocacy tools.
 - Conduct advocacy at the state and local level to promote policies that support adolescent sexual health.
 - Testify at state legislature committee hearings to promote adolescent sexual health.

- Develop statewide and regional coalitions to advance adolescent sexual health policies and programs.
- Serve as a spokesperson on policy issues for the Louisiana Adolescent Reproductive Health Coalition.
- Collaborate across LPHI to develop policy positions and support health in all policies.
- **Sex Education Programs:**
 - Provide technical assistance to schools to support them in implementing comprehensive sex education.
 - Assess school readiness, develop district- and charter-level policies, assist with curriculum selection, and train teachers.
 - Assemble data and prepare reports to provide feedback on programmatic activities.
- **Youth-Friendly Services:**
 - Develop referral guide to connect adolescents to sexual and reproductive health services.
- **Relationship Management:**
 - Cultivate relationships with school staff, school leaders, community members, and stakeholders.
 - Represent LPHI on a variety of coalitions, committees and community advisory boards.

School Wellness Program Coordinator, LPHI, New Orleans, LA (9/2010 – 10/2016)

- Manage the faculty sponsor and interns who are responsible for the Defy Team, a youth tobacco control advocacy program.
- Supervise AmeriCorps Members who are responsible for coordinating school wellness programming and increasing SBHC utilization at four public high schools.
- Oversee School Health Connection interns who develop materials to assist health educators with incorporating the Louisiana health grade level expectations into both health and other subject classrooms.
- Coordinate the implementation and evaluation of the Becoming A Responsible Teen HIV prevention intervention as an afterschool program at a public charter high school.
- Research evidence-based sexual health education interventions for use by school-based health center staff.
- Increase utilization of the School-Based Health Centers (SBHCs) at five public high schools.

Association of Schools of Public Health Fellow, Centers for Disease Control and Prevention (CDC), Atlanta, GA (7/2009 – 9/2010)

- Supported the Health Communications and the Planning, Evaluation and Legislation Teams in the Office of the Director of the Division of Adolescent and School Health (DASH).
- Oversaw development of written communication products: reviewed, wrote and edited funded partner success stories; analyzed state-level survey data.
- Managed and responded to public inquiries concerning adolescent and school health.
- Coordinated DASH input to the President's Task Force on Childhood Obesity.
- Collaborated across DASH and CDC on workgroups devoted to adolescent and sexual and reproductive health.

Health Educator, Peace Corps, Catacamas, Honduras (2/2007 – 5/2009)

- Co-founded the Health Project Monitoring and Evaluation Committee.
- Developed Spanish-language pre- and post-tests for the HIV prevention programs designed by Peace Corps Honduras (PC/H), data entry forms for pre-/post-test data and Spanish-language guidelines to be used by PC/H for conducting training of trainers workshops.
- I trained adult and youth community leaders in Spanish to be HIV prevention trainers and taught sexual health and HIV prevention classes in Spanish for fifth and sixth grade students.
- Facilitated support group meetings in Spanish for pregnant teenagers to discuss reproductive health and life skills.

AWARDS/HONORS

2015 Comprehensive Exam Distinction
 Tulane University School of Public Health and Tropical Medicine

PUBLICATIONS

Alpha, H.L., Beta, A., Gamma, A., **Health, H.**, Delta, M., Epsilon, C., ... Zeta, A.S. (DATE). Context matters: Factors that influence African American teens' perceptions and definitions of dating violence. *Journal*. [Link](#)

Alpha, A.S., Beta, A., Gamma, A., **Health, H.**, Delta, M., Epsilon, C., Zeta, D. (DATE). Sources of help for dating violence victims: A qualitative inquiry into the perceptions of African American teens. *Journal*. [Link](#)

Louisiana Public Health Institute. (DATE). Comprehensive sex education in New Orleans: 2016 snapshot of comprehensive sex education in schools. [Link](#)

Louisiana Public Health Institute & Institute of Women and Ethnic Studies. (DATE). Louisiana parent survey: What Louisiana parents know, believe and perceive about school-based sex education. [Link](#)

International Human Genome Sequencing Consortium. (DATE). Finishing the euchromatic sequence of the human genome. *Journal*. [Link](#)

CONFERENCE PRESENTATIONS

Alpha, H., **Health, H.** (DATE). Sexual Health as a Social Emotional Learning Intervention and the Role of School Social Workers. *Conference*. New Orleans, LA: School Social Work Institute.

Health, H., Alpha, M. (DATE). Building Blocks of Youth Sexual Health Promotion. Baton Rouge, LA: Conference.

Alpha, M., Beta, K., **Health, H.**, Gamma, S., Delta, A., Epsilon, T., Zeta, M. (DATE). Mapping to Action: Advancing Adolescent Health via Data, Policy, and Coalition Building. *Conference*. New Orleans, LA: Society of Adolescent Health and Medicine Annual Meeting.

Alpha, K., **Health, H.**, Beta, B. (DATE). Sex education and the charter system: Challenges and opportunities. *Conference*. Washington, DC.

Health, H., Alpha, Beta, M. (DATE). Creating model sexual health education policies for schools and districts. *Healthography*. New Orleans, LA: Conference. (Poster Session)

Health, H., Alpha, K., Beta, M., Gamma, T. (DATE). Implementing comprehensive sexual health education policies and programs in challenging environments. *From Vision to Action: Supporting School Health*. Portland, OR: Conference. (Poster Session)

Alpha, J.B., **Health, H.**, Beta, T., Gamma, M., Delta, R., Epsilon, S. (DATE). School-based health centers and sexual health education: A mutually beneficial relationship. *From Vision to Action: Supporting School Health*. Portland, OR: Conference. (Poster Session)

Health, H., Alpha, K., Beta, M. (DATE). Implementing comprehensive sexual health education policies and programs in challenging environments. *Conference*. Washington, DC.

Health, H., Alpha, K., & Beta, M. (DATE). Developing a comprehensive wellness policy as part of a Coordinated School Health program. *Think Global Act Local: Best Practices Around the World*. Boston, MA: Conference.

Health, H., Alpha, M., Beta, K., Gamma, T., & Delta, J.B. (DATE). Implementing sexual health education policies and programs in challenging environments. *Think Global Act Local: Best Practices Around the World*. Boston, MA: Conference.

Health, H., Alpha, S., Beta, K., Gamma, T., & Delta, M. (DATE). Integrating school-based health centers with Coordinated School Health. *Charting a Course for School Health*. Myrtle Beach, SC: Conference.

MEDIA COVERAGE

School Sex Education Push [Television interview]. (DATE). New Orleans, LA: WDSU. [Link](#)

Youth Justice Unfiltered [Radio interview]. (DATE). In *Youth Voices Unfiltered*. New Orleans, LA: WHIV. [Link](#)

Alpha, D. (DATE). Innovative New Orleans School Health Clinic Serves Students and Staff [Radio interview]. In *All Things New Orleans*. New Orleans, LA: WWNO. [Link](#)

Alpha, R.A. (DATE). Fitness-focused 'ciclovia' turns Esplanade Avenue into bike-friendly event [Newspaper interview]. *The Times-Picayune*. [Link](#)

TRAINING

- **Racial Equity Workshop: Phase 1**, Racial Equity Institute, (2018); New Orleans, LA.
- **Effective Data Visualization**, Evergreen Data, (2017), New Orleans, LA
- **Foundations: Core Skills Training for Sex Ed**, Answer and Cardea, (2017); New Orleans, LA; Training-of-Trainers.
- **Family Life and Sexual Health**, Public Health Seattle & King Country, (2016); Seattle, WA; Training-of-Trainers.
- **Reproductive Justice 101**, SisterSong, (2015); New Orleans, LA.

LANGUAGE SKILLS

Advanced knowledge of spoken and written Spanish

COMMUNITY INVOLVEMENT

- **Communication Committee Co-Chair**, Louisiana Adolescent Reproductive Health Coalition; 2019–present
- **President**; Louisiana Peace Corps Association; 2016–present
- **Community Advisory Team**; marketumbrella.org; 2011–present
- **Tulane Society for Sexuality, Health, and Gender**; TUSPHTM; 2013–2019
- **Facilitator**; Louisiana Adolescent Reproductive Health Coalition, 2015–2018
- **Advocacy Coordinator**; Louisiana Peace Corps Association; 2015–2017
- **School and Out-of-School-Time Sector Chair**; Fit NOLA; 2012–2014
- **Vice President for Service**; Louisiana Peace Corps Association; 2013
- **Associate Producer**; Stay with Me; 2012
- **Children's World Fair**; Louisiana Children's Museum; 2011
- **500 Villages**; Iowa State University; 2010
- **Planned Parenthood Young Leaders**; Planned Parenthood Southeast; 2010

Trudy Tulane

Arlington, TX
214-555-5555
ttulane@tulane.edu

5 July 2021

Ms. Jane Smith
Director, Human Resources
Louisiana Department of Health
Baton Rouge, LA 70821

Dear Ms. Smith:

I am writing to apply for the summer Bureau of Family Health Communications Internship. I learned about this opportunity through my research of Louisiana initiatives on health marketing and communications. My strong critical thinking and leadership skills would allow me to support the LDHH's goal of protecting and promoting the health of the communities in Louisiana.

My coursework at Tulane University School of Public Health and Tropical Medicine, community service experience, and involvement in student activities concerning public health have helped me to develop a fundamental understanding of key issues and the administrative skills necessary to contribute to this position. The accomplishment of which I am most proud of is my involvement in Global Public Health Brigades. Within this Tulane chapter of this organization, I participated in a nine-day trip to Honduras. This experience into healthcare delivery with a strong familial-based community allowed me to develop my communication skills through various channels.

My specific focus in epidemiology and the social and behavioral aspects of public health allowed me to develop an understanding of the distribution of diseases and the social processes that influence health statuses and interventions. Consequently, while in Honduras, I was able to effectively work with individual families, local schools, and community leaders in order to develop sustainable health solutions and establish a standard of health quality by emphasizing prevention and education. Additionally, my participation in the Global Public Health Brigades demonstrates my organizational and leadership skills, as well as my ability to work collaboratively with various parties.

I look forward to speaking with you to discuss my qualifications and the possibility of an interview. Thank you very much.

Sincerely,

Trudy Tulane

JANE G. WAVE

New Orleans, LA 70118 | jgwav@tulane.edu | (504) 555-5555

July 6, 2021

Jonas Jones
Country Director
Ghana Health and Education Initiative
P.O. Box 1
Sefwi Bekwai, Western Region Humjibre, Ghana

Dear Mr. Jones:

I am writing to express my interest in your Malaria Prevention Volunteer position which was promoted by Dr. Gleckler at Tulane University. I am currently obtaining my Bachelor of Science in Public Health at Tulane University School of Public Health and Tropical Medicine and will graduate in May 2022.

My varied coursework has expanded my knowledge of the social concepts, determinants, and processes that influence health statuses and public health interventions. The most significant of these was the Social and Behavioral Aspects of Public Health course. Through this course, I have:

- Gained an understanding of how race, ethnicity, gender, and poverty form a basis for literacy in the social and behavioral aspects of public health.
- Developed the capability to provide insight with the populations I come across and develop an effective narrative for communicating psychosocial issues in public health.
- Converted theory into practice through community-based projects and research.

Additionally, my experiences and involvement in extracurricular activities have allowed me to develop skills in leadership, project management, and communication. For example, as the Chairperson for the Community Action Council of Tulane University Students, I am tasked with ensuring that the student body is presented with community service and volunteer opportunities in the Greater New Orleans area. In addition, as the Social Committee Chairperson of Sigma Delta Tau Sorority, I have planned and organized four events each attended by over 200 people.

I believe that my experiences and knowledge make me a strong candidate for your Malaria Prevention Volunteer position and would appreciate the opportunity to interview and further discuss how my qualifications and skills can contribute positively to Ghana Health and Education Initiative.

Sincerely,

Jane G. Wave

CAROL L. TON

cton4@tulane.edu
(504) 555-5555

July 7, 2021

Sam Deaux
Recruiting Manager
National Network of Public Health Institutes
1300 Connecticut Ave. NW, Suite 510
Washington, DC 20036

Dear Sam Deaux:

Ms. Jane Doe, who is a former employee of the National Network of Public Health Institutes, suggested that I apply for the Research Analyst (HIV/AIDS) position. I believe that my analytical skills along with my research experience will enhance my ability to succeed in this role at NNPHI.

This past May of 2020, I graduated from Tulane University School of Public Health and Tropical Medicine with a Bachelor of Science in Public Health. My coursework and community related experience have provided me with a solid background in research. For example, last semester, I conducted research related to HIV/AIDS in Louisiana. As part of my research, I interviewed staff members at a HIV clinic, conducted community surveys and analyses on clinic use, and produced and presented a report to clinic management which recommended new community outreach techniques. My recommendations were implemented by management and resulted in a 5 percent increase in new patient clinic visits. My research was featured in the Times-Picayune, a local newspaper in New Orleans, Louisiana.

Additionally, I have honed my presentation and communication skills by participating in national conferences' presentations. Recently, I was selected as one of fifteen applicants to present a poster session on local solutions to global health problems at the American Public Health Association's Annual Meeting in Washington, DC. The experience I gained from my research in Louisiana and my presentation to a national consortium of public health practitioners make me well-equipped to succeed in this position.

My resume is enclosed for your review. I would welcome the opportunity to discuss my qualifications further. Thank you for your consideration.

Sincerely,

Carol L. Ton

Firstname Lastname

1 Canal Street, New Orleans, Louisiana 70115
(504) 555-5555 • firstlast@tulane.edu
linkedin.com/firstnamelastnamemph

July 8, 2021

Tu Lane
Recruiting Manager
Bill & Melinda Gates Foundation
Seattle, WA 98109

Dear Tu Lane:

My experience diving deeper into the field of international health and development at Tulane has only furthered my desire to work towards the Gates Foundation's goal of global health. I believe my experience, qualities and skills, and passion demonstrate my ability to be a strong asset to the Bill & Melinda Gates Foundation as a Maternal, Neonatal, and Child Health Program Officer. During a transitional year towards efforts focused around the global COVID-19 pandemic, I appreciate the opportunity to be flexible in providing the necessary skills to care for all, while impacting those in the maternal, neonatal, and children's programs as well.

My commitment to maternal and child health began with my experience as an undergraduate, when I was selected as a White House Health Policy Intern under the Obama Administration and became well-versed in the issues confronting the healthcare delivery system as well as the ways that politics and policy intersect. In my more recent internship at John Snow, Inc., I was an integral part of a team tasked with researching and developing a cost-effective proposal for the distribution of contraceptives to low-income females in rural communities in Southeast Asia. The proposal is currently being used in advocacy efforts and has made a strong impact on stakeholders and elected officials in Southeast Asia. I am convinced that my leadership and analytical skills and my familiarity with critical health issues make me an excellent candidate for this position, and I am confident that the culture of the organization is a good match for my personality, talents, and career goals.

I look forward to the opportunity to discuss how my educational credentials and experience in public health can contribute to the initiatives in which the Bill & Melinda Gates Foundation is engaged. Since I plan to be in the Seattle, WA metropolitan area from August 1-15, I will follow up with you shortly to find a time to meet at your convenience. I truly appreciate your consideration.

Sincerely,

Firstname Lastname

Louis Armstrong
(504) 555-1121, louisarm1@tulane.edu

9 July 2021

Michael Fitts, MD, MBA, MPH
ICF, Inc.
300 A Road Rd.
Research Triangle Park, NC 27709

Dear Dr. Fitts:

Neglected Tropical Diseases remain a top concern among global health professionals and communities around the world, as they have for the past decade. I hope to continue finding preventable measures and cures for these diseases, through the role of Neglected Tropical Disease Advisor with ICF. As a Master of Science in Public Health student at Tulane University School of Public Health and Tropical Medicine, with extensive research experience, I can think of no better place for me to contribute my skills than at ICF.

As a Graduate Research Assistant at Tulane University, I have contributed to surveillance studies of various diseases including malaria and the West Nile virus. In addition, as a result of my strong platform and writing skills, I was selected as one of three student to present information and public health action plans to colleagues and public officials at a Tropical Medicine Symposium hosted by The American Society of Tropical Medicine and Hygiene. My experience researching and presenting information surrounding tropical diseases would allow me to succeed in ICF's mission to advise and educate all on public health topics globally, including neglected tropical diseases.

I feel confident that my competencies are applicable for the Neglected Tropical Disease Advisor position and would appreciate the opportunity to interview and further discuss how my qualifications and skills can contribute to ICF. Thank you for your consideration.

Sincerely,

Louis Armstrong