

Tulane SPHTM Staff Council

Meeting Minutes

October 2, 2025

Call to Order: 11:34 a.m.

Old Business

Council members reflected on the October 3rd Staff Retreat. Feedback highlighted the warm and collaborative environment, the benefit of having shared unstructured time together, and the positive reception of the walking groups. The council expressed gratitude to volunteers who helped with setup, guiding attendees, and fostering connection throughout the day.

New Business

The council discussed coordinating Halloween celebrations in a way that feels inclusive and lighthearted while supporting department schedules. Ideas included a morning gathering with refreshments, optional costumes, and a shared photo opportunity. The intention was to bring joy and togetherness without adding stress.

The council also began collecting agenda topics for the upcoming quarterly meeting with the Dean, inviting representatives to bring forward questions, recognitions, or concerns from their departments.

Staff Council Committees

Health & Wellness shared upcoming opportunities including the Crescent City Bridge Run and a community swing dance event. These offerings were framed as ways to enjoy movement together and experience joy outside of the formal workday.

The mentorship pilot program was launched, and matched participants were encouraged to connect in a way that feels supportive and sustainable. The council recognized the value of organic growth and individual pacing.

Reports

SAC updates noted continued review of return-to-office policy transitions. The council emphasized compassion and communication during periods of organizational change.

HR Announcements

Mandatory training reminders were reiterated. Staff were encouraged to reach out if they needed support accessing required platforms.

Action Items Recap

- Coordinate Halloween morning gathering details and communications.
- Collect agenda submissions for the Dean meeting by mid-month.
- Support mentorship participants with gentle check-ins and shared resources.

Adjournment

The meeting was adjourned.

Next Meetings:

- November 6, 2025
- December 4, 2025